

**Systems Analyst (7309U), University Police - 64063**  
**University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=248307>

Downloaded On: Nov. 23, 2024 5:02am

Posted Nov. 6, 2024, set to expire Mar. 5, 2025

<b>Job Title</b>	Systems Analyst (7309U), University Police - 64063
<b>Department</b>	University Police
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Nov. 6, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Information Technology
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**Job Description**

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**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and

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commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](http://grow.berkeley.edu).

### **Departmental Overview**

The University of California Police Department provides a full range of law enforcement services in support of the academic and public service missions of the University of California, serving a diverse community of more than 43,000 students and 14,000 faculty & staff in the vibrant City of Berkeley, at the heart of the San Francisco Bay Area. In addition to the traditional role of a police department, we also carry out a variety of proactive educational, outreach and crime prevention programs. We pride ourselves in a professional and high-quality delivery of service, which we provide with sensitivity to the unique concerns of the University community.

At the Berkeley campus, we employ approximately 45 sworn peace officers, 70 full time civilian employees and 75 part-time students. We are interested in ethical, intelligent, creative and motivated candidates who possess the desire and talent required to address the unique challenges of our urban campus environment. We offer a wide variety of assignments and a public service experience unlike any other agency.

### **Application Review Date**

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The First Review Date for this job is: February 12, 2024

The job listing will remain open for as long as applications are accepted.

### Responsibilities

- Manages systems and services for a department of moderate size with multiple, integrated systems.
- Makes recommendations for purchase or upgrade of new computer hardware, software and services.
- Performs moderately complex analysis to acquire, install, modify and support operating systems, software requirements, databases, utilities and/or tools.
- Applies and manages complex security configurations and firewalls.
- Troubleshoot and resolve the most complex issues.
- Designs and coordinates workflow of support requests, setting priorities and tracking resolution.
- Ensures compliance with and provides input to service level agreements.
- Supervise and coordinate team projects, tasks, staffing, training for UCPD, Berkeley - IT staff.
- Analyzes, develops, modifies, debugs, deploys and evaluates complex software and scripts.
- Performs complex data analysis and analyzes the design and use of complex data sources.
- Monitors and employs source code control techniques and configuration management.
- Performs complex testing of software to ensure proper operation and conformance to test plans department policy and procedure.
- Implements release management.
- Applies advanced concepts in working on moderately complex to complex projects, including the management of structured and unstructured content.
- Initiates, designs and communicates with Command Staff personnel regarding system concerns.
- Resolves procedural and technical issues in the context of department policies and procedures.
- Interacts with teams of advanced IT professionals as a proactive member.
- Understands and applies industry practices, community standards and department policies and procedures relating to unit assignments.
- Serves as technical lead for projects.
- Trains users.
- Negotiates project plans with stakeholders.
- Identifies, evaluates and develops complex systems, processes and procedures.
- Creates complex specifications for systems to meet department and end-user requirements.
- Develops complex user interface designs.
- Gathers, analyzes, prepares and summarizes business and user needs, documenting requirements, and revising existing system and process logic issues as necessary.

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- Documents complex software and processes.
- Creates and executes project plans.
- Applies professional and broadly defined data / information administration and data use concepts to manage and perform complex assignments.
- Independently analyzes complex information requirements and documents them using formal data definition techniques and naming standards.
- Performs complex data management.

### Required Qualifications

- Experience as a Windows server administrator.
- 8-10 years' experience in computing systems, physical and VM servers, personal computer hardware, network, and software problem diagnosis.
- Must be able to communicate technical information in a clear and concise manner among varying levels technical experience within the organization
- Must have strong knowledge of system performance and the actions needed to improve or correct performance.
- Intermediate knowledge of the design, development and application of technology and systems to meet business needs.
- Requires knowledge of other areas of IT.
- Experience with firewall administration, antivirus and anti-malware software.
- Experience with MS-SQL Server

### Education/Training:

- Bachelor's degree in related area and / or equivalent experience / training.

### Preferred Qualifications

- Knowledge, skills and abilities associated with identifying systems-related issues and actions needed to improve or correct performance and reliability.
- Advance knowledge of the design, development and application of technology and systems to meet business needs.
- Experience with Active Directory domain administration
- Experience with virtual computing, especially VMware.
- Experience with database design / administration

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- Business level cell phone management
- Experience with law enforcement related systems (CAD/RMS/FBR/MDT/BWV)
- Supervisory experience.

### **Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$85,800.00 - \$158,200.00.

- This is a 100%, full-time (40 hours per week), career position that is eligible for full UC benefits.
- This position is exempt and paid monthly.

### **How to Apply**

To apply, please submit your resume and cover letter.

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Mandated Reporter**

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This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

**Driving Required**

A valid driver's license and DMV check for driving record is required.

**Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see [the U.S. Equal Employment Opportunity Commission poster](#).

For the complete University of California nondiscrimination and affirmative action policy, please see the University of California [Discrimination, Harassment, and Affirmative Action in the Workplace](#) policy.

**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S)

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A



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