

Janitor, Campus Operations
University at Buffalo, The State University of New York

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Downloaded On: Jan. 17, 2025 12:54am

Posted Oct. 17, 2024, set to expire Aug. 4, 2025

Job Title	Janitor, Campus Operations
Department	Campus Operations
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Oct. 17, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://www.ubjobs.buffalo.edu/postings/53498

Apply By Email

Job Description

The University at Buffalo, [Department of Campus Operations](#) is seeking **Janitors** to perform a variety of cleaning and unskilled maintenance tasks, and assist with supervising lower-level cleaning staff. They are responsible for the cleaning and upkeep of assigned areas in university buildings, surrounding grounds, and walkways.

Duties Include:

- Perform general cleaning and disinfection tasks
- Collect and remove trash, recycling, compost, and transport to centralized location for disposal
- Replace misplaced items, furniture, and equipment
- Washes floors, corridors, stairwells, walls, partitions, and windows using mops, detergents, brushes, and other cleaning devices
- Vacuums, strips and waxes floors, and shampoos carpets, using manual or mechanical

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equipment

- Scrubs and cleans restrooms and showers, using hand-operated equipment and cleaning agents; and unclogs toilets, traps, and sinks
- Replaces light bulbs, and dusts or washes light fixtures and high places, such as ceilings, using ladders, other appropriate equipment, and tools
- Polishes wood and metal surfaces, fixtures, furniture, and equipment
- Moves, and arranges furniture and equipment in connection with cleaning tasks or in preparation for meetings, events, and other activities
- Sweeps, removes snow, and salts walkways using mechanical and manual equipment
- Reports and recommends necessary repairs and maintenance requiring skilled trades work to supervisor
- Prepares, mixes, and dilutes cleaning solutions following manufacturer directions
- Assists with the supervision of lower-level staff. Assigns tasks; provides instructions, training and assistance
- Demonstrates proper cleaning procedures
- Reviews work of teams
- Monitors time and attendance
- Other duties as assigned

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefits website](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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