

University Police Communications and Security Specialist
1 (NYS HELPS)
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=246677>

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Posted Oct. 7, 2024, set to expire Aug. 4, 2025

Job Title	University Police Communications and Security Specialist 1 (NYS HELPS)
Department	The University at Buffalo
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Oct. 7, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Public Safety Communications/Public Relations
Job Website	https://www.ubjobs.buffalo.edu/postings/53324

Apply By Email

Job Description

Are you passionate about ensuring the safety and security of a diverse and vibrant community? Do you thrive in fast-paced environments where every day brings new challenges and opportunities to make a difference? If so, then the University at Buffalo University Police Department wants you to join our team as a Communications and Security Specialist 1!

As a key member of our team, you will play a crucial role in maintaining the safety and security of our campus community. From coordinating emergency responses to providing support during special events, your contributions will directly impact the well-being of thousands of students, faculty, and staff.

- In this role you will use a computer-aided dispatch and RMS system to receive emergency calls from the public requesting police, fire, medical or other emergency services.
- Determine the nature and location of the emergency; determine priorities, and dispatch police or other



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emergency units as necessary and in accordance with established procedures.

- Receive and process emergency calls, maintain contact with all units on assignment, maintain status and location of police and fire units.
- Monitor direct emergency alarms and answer non-emergency calls for assistance.
- Enter, update and retrieve information from a variety of computer systems.
- Receive requests for information regarding vehicle registration, driving records and warrants, and provide pertinent data.

Join us in creating a safe and welcoming environment where everyone can thrive. Apply now and be a part of something extraordinary at the University at Buffalo Police Department.

This is part of the **New York Hiring for Emergency Limited Placement Statewide (NY HELPS)** program. The nature and variety of the activities depend on the area in which the position is assigned.

Additional Information:

1. Learn about our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
2. Learn more about what it looks like to be a part of the [University at Buffalo community](#).
3. Begin your career with us through the [NY HELPS](#) program.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact