

**Carpenter (8197C), Facilities Services - 73282**  
**University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=246035>

Downloaded On: Oct. 2, 2024 12:15am

Posted Sep. 30, 2024, set to expire Jan. 25, 2025

<b>Job Title</b>	Carpenter (8197C), Facilities Services - 73282
<b>Department</b>	Facilities Services
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Sep. 30, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Facilities/Maintenance/Transportation
<b>Apply Online Here</b>	<a href="https://apptrkr.com/5679470">https://apptrkr.com/5679470</a>
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<b>Job Description</b>	

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**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and

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commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](http://grow.berkeley.edu).

### **Departmental Overview**

Facilities Services works to continuously improve the campus in partnership with all members of the University community to ensure that classrooms, laboratories, and offices support teaching, learning and research. Through the efforts of over 400 dedicated staff members and serving over 10M building square feet and 1100 acres, Facilities Services includes the asset management program, custodial services, maintenance operations, engineering and technical services, environmental services, grounds operations, the Cal Zero Waste program.

The Carpenter is responsible for the management and completion of projects requiring the specific skills of the trade for all buildings on campus, under general supervision. It engages in projects for campus clients requiring the highly specialized skills of carpentry work. This position requires general knowledge of all building systems.

### **Application Review Date**

The First Review Date for this job is: October 10, 2024

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## Responsibilities

### A. CARPENTRY WORK

- Perform carpentry work which includes construction, maintenance, alteration, or repair of structures on campus buildings and facilities.
- Engage in projects requiring highly specialized skills in carpentry work.
- Carpentry work includes servicing, overhauling, troubleshooting, repairing, fabricating, and installing counters, cabinets, hardware, shelving, chalkboards, Formica tops, benches, partitions, floors, stairs, decks, and railings.
- Patch plaster and perform repairs related to alterations, additions, and repairs of existing campus buildings.
- Tasks include removal and demolition work, erection of wall frames, doors, and window openings, installation of sheetrock and ceiling tiles.
- Fabricate, install, and construct framing and finish work for excavation shoring, concrete forms, footings, floors, floor coverings, walls, ceilings, window and door frames, casements, roofing, stairs, handrails, retaining walls, and guard rails.
- Install office, laboratory, and classroom paneling, moldings, fixed furniture, and cabinets.
- Install building framework and trim using hand and power tools.

### B. ADMINISTRATIVE DUTIES

- Adhere to the scheduling of work through the work management program.
- Consult the shop superintendent and/or lead for technical information.
- Support maintenance projects and programmatic work assignments.
- Keep accurate work records and complete paperwork in a neat and timely manner.
- Define and describe materials, tools, equipment, work methods, and task sequences.
- Serve as liaison with clients, relaying their needs and requirements to the appropriate department or Superintendent.
- Obtain materials and equipment as required.
- Plan methods and procedures for installation, alterations, additions, and repair work for all types of carpentry.
- Prepare isometric drawings showing measurements and materials based on blueprints and verbal instructions.

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#### C. SAFETY

- Adhere to all University and departmental safety guidelines.
- Attend job-related and safety training as required.

#### D. OTHER

- Perform other duties as assigned.

#### Required Qualifications

- Must possess knowledge and ability to utilize correct tools, techniques and methods for handling specific carpentry projects by applying thorough knowledge of codes and the skills of a craftsman.
- Ability to prepare isometric drawings in detail showing measurements and materials with information obtained from blueprints and verbal instructions.
- Must have the ability to operate
- woodworking machines and tools needed to perform skilled related job tasks.
- Ability to work in confined spaces and to gain access to areas that normally require stairs, ladders and scaffolding using specific methods to perform job tasks.
- Ability to safely move supplies and objects up to 75 pounds with or without a reasonable accommodation.
- Must possess excellent communication skills and ability to interact in a positive manner with the Campus Community, including students, building managers, academic personnel, and craft personnel, in a multi-cultural environment.
- Ability to track jobs to completion and prioritize requirements; able to work and support shutdowns and project schedules to minimize interference with others.
- Ability to read information from equipment manufactures manuals, service requests, layout sketches, blueprints, appropriate state and local government codes, trade-specific manuals and practices, and to determine how the fixture or equipment should perform.
- Knowledge of relevant building codes and regulations.
- Ability to communicate clearly over the telephone and two-way radio.
- Ability to execute all job assignments in a timely manner.
- Must be able to work in confined spaces.

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- Must be able to safely move supplies and objects up to 75 pounds with or without a reasonable accommodation.
- **Schedule is 7:00 am - 3:30 pm.** Employee must be available to respond to emergencies, work on-call, weekend on-call, rotating swing shift, watch and holidays.
- Adhere to Facilities Services work rules and Code of Conduct.
- Employee is personally responsible for following health and safety guidelines/instructions.

Education/Training:

- Must have completed a four-year carpenter apprenticeship program or equivalent.
- Employee must possess three years journeyman experience in a comparable position or related experience in a university, hospital or large building complex.
- Education and training in carpentry can be through documented experience and/or professional development through an accredited college or university.

**Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

- The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$54.35, Step 1.
- This is a non-exempt, bi-weekly paid position.
- This is a full-time, Career position that is eligible for full UC benefits.
- This position is governed by the terms and conditions in the agreement for the Skilled Crafts Unit (KB) between the University of California and the Alameda County Building and Construction

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Trades Council (ACBCTC). The current bargaining agreement manual can be found at:  
<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/kb/index.html>

### How to Apply

To apply, please submit your resume and cover letter.

### Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### Mandated Reporter

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

### Driving Required

A valid driver's license and DMV check for driving record is required.

### Physical Exam

Employment is contingent upon passing a physical exam.

### Other Information

- This position is not eligible for visa sponsorship.
- This position has two (2) openings.
- **Schedule is 7:00 am - 3:30 pm.** Employee must be available to respond to emergencies, work on-call, weekend on-call, rotating swing shift, watch and holidays.

### Equal Employment Opportunity

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The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S)

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

University of California, Berkeley

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