

Technician, Environmental Health & Safety
Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=245987>

Downloaded On: Oct. 5, 2024 7:16am

Posted Sep. 30, 2024, set to expire Nov. 29, 2024

Job Title	Technician, Environmental Health & Safety
Department	Environmental Health and Safety
Institution	Austin Community College Austin, Texas
Date Posted	Sep. 30, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Facilities/Maintenance/Transportation Public Safety
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Job Description	

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Technician, Environmental Health & Safety

Austin Community College

Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[If you are a current Austin Community College employee, please click this link to apply through your Workday account](#)

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Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

Technician, Environmental Health & Safety

Job Description Summary:

To provide support of Environmental Health and Safety (EHS) standards and programs across the Austin Community College (ACC) District such as performing surveys and inspections of safety systems.

Job Description:

Description of Duties and Tasks

Essential duties and responsibilities include the following. Other duties may be assigned.

- Supports the EHS team in the development, implementation, monitoring and continuous improvement of ACC Environmental Health and Safety programs, ensuring compliance with federal, state, and local regulatory requirements.

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- Monitors environmental compliance issues and provides assistance with workplace safety matters. Performs and/or oversees environmental monitoring for facility discharges, storm water management and other environmental related permits. Performs routine industrial and hazardous waste management activities such as waste inventories, vendor scheduling and waste haul oversight, and manifest tracking and filing.
- Conducts investigations and root cause analysis and may make resolution recommendations. Implements corrective/preventative actions and continuous improvement activities as directed.
- Maintains various reporting systems and provides safety analysis as required. Assists in job hazard assessments by participating in processes and procedures and researching industry best practices and regulatory requirements. Participates in EHS site audits, inspections, and routine surveys including the developing and drafting of audit documentation, tracking corrective actions, and monitoring trends in results of audit activities.
- Maintains EHS files and records. Modifies and implements compliance tracking programs and recordkeeping systems.
- Assists in the development of technical documents including EHS procedures, programs, and guidance documents.
- Informs personnel regarding procedures and/or status of work orders for the purpose of providing necessary information for making decisions, taking appropriate action and/or complying with health and safety regulations. Coordinates with others for the purpose of completing projects/work orders efficiently and effectively.
- Assists in maintaining, updating, and coordinating collegewide EHS training programs including setup and use of training management system.
- Participates in college and EHS committee meetings. Attends meetings, workshops, training, and seminars for the purpose of conveying and/or gathering information required to perform job functions.
- Responds as requested and required to institutional emergencies as needed, on an on-call rotational basis.

Knowledge

Must possess required knowledge and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Familiarity with local, state, and federal codes as they apply to security and life safety equipment.
- Familiarity with employee exposures and air/waste/water compliance.
- Demonstrated ability to evaluate environmental health and safety related risks.

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- Demonstrated awareness and understanding of EHS policy and management system, the importance of conforming to EHS policies and procedures, and consequences of failing to comply with EHS policies and procedures.
- Demonstrated knowledge of EHS risks and impacts of work activities and the benefits of improving EHS performance.
- Knowledge of mechanical and electrical systems.
- Demonstrated knowledge of calibration equipment, blueprints, schematics, and precision measuring equipment.
- Knowledge of safe work behaviors and interpretation of EHS data.

Skills

Must possess required skills and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

- Effective communication and interpersonal skills, including tact and diplomacy.
- Effective organization and planning skills.
- Ability to maintain an established work schedule.
- Mechanical aptitude.
- Ability to interact and communicate effectively at all levels and across multi-culture's.
- Ability to understand and follow instructions precisely.
- Ability to read blueprints, architectural, mechanical, and electrical documents.
- Ability to work independently and as a team.
- Ability to use test equipment, such as multi-meter.
- Ability to maintain confidentiality.
- Ability to draw conclusions and recommend courses of action.
- Ability to develop and deliver EHS training material for various personnel.
- Ability to safely drive an ACC vehicle.

Technology Skills

- Use a variety of spreadsheet, word processing, database, and presentation software.

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Required Work Experience

- Two years related work experience.

Required Education

- Associate degree.

Four years of related work experience may substitute for this education requirement. Applicants who substitute work experience to meet the education requirement must use additional related work experience to meet the years of "Required Work Experience" for this position. Please note that the college reserves the right to amend these terms of substitution at any time.

Special Requirements

Licenses/Certifications; Other

- Valid Texas Driver's License and reliable transportation for local Austin area travel.

Physical Requirements

- Work is performed in a standard office or similar environment.
- Subject to standing, walking, sitting, bending, reaching, pushing, and pulling.
- Occasional lifting of objects up to 10 pounds.

Safety

- Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.



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Pay Range

\$47,840 - \$53,760

Reports to: Executive Director, Regulatory Affairs

Number of Openings:

1

Job Posting Close Date:

October 10, 2024

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Service-Center/Technician--Environmental-Health---Safety_R-6693



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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