

Floor Care Tech (5116C), Facilities Services - 72965
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=245827>

Downloaded On: Sep. 27, 2024 1:14am

Posted Sep. 26, 2024, set to expire Jan. 23, 2025

Job Title	Floor Care Tech (5116C), Facilities Services - 72965
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Sep. 26, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Facilities/Maintenance/Transportation
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Apply By Email

Job Description

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About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and

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commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

Departmental Overview

Facilities Services works to continuously improve the campus in partnership with all members of the University community to ensure that classrooms, laboratories, and offices support teaching, learning and research. Through the efforts of over 400 dedicated staff members and serving over 10M building square feet and 1100 acres, Facilities Services includes the asset management program, custodial services, maintenance operations, engineering and technical services, environmental services, grounds operations, the Cal Zero Waste program.

Position Summary

The primary responsibilities of the Custodial Service Organization are to maintain the campus buildings at a clean and sanitary level. The campus operations staff members report directly to the Custodial Supervisors and Managers. The position is responsible for maintaining the appearance and cleanliness of specific areas using approved products, methods and frequencies, which have been approved by the Custodial Supervisor and Manager.

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Application Review Date

The First Review Date for this job is: 10/08/2024.

Responsibilities

Operate, maintain, set up and dismantle a full range of cleaning equipment. This includes but is not limited to the following items: vacuum cleaners, buffers, pressure washing equipment, wet/dry vacuums, floor scrubbing and/or polishing machines.

In offices, lounges, student common areas, lobbies, laboratories, hallways, stairwells, walkways, outside steps, terraces, balconies, trash, kitchenettes, and other designated areas:

- Operate various types of equipment used for floor care maintenance such as automatic scrubbers, wet/dry vacuums, carpet extractors, and burnishes.
- Steam-clean or shampoo carpets as needed.
- Use electrically powered scrubbing and polishing machines to burnish, scrub, polish and spray clean floors.
- Follow procedures for the use of chemical cleaners and power equipment in order to prevent damage to floors and fixtures.
- Use pressure washers and air blowers to maintain cleanliness of interior and exterior spaces up to 20 feet of the entrance of a building.
- Carpet and Upholstery cleaning.
- Perform deep cleaning, disinfecting and scrubbing of surfaces and areas that are hosts of potentially dangerous germs and viruses.
- Diamond polish different type of flooring types ranging from, but not limited to, terrazzo floor to concrete.
- Clean windows and high dust using lift and ladders above six feet.
- Vacuum, sweep, shampoo, and spot-clean rugs, carpet and other materials.
- Work on a Preventative Maintenance (PM) schedule for floor care and carpet develop by Supervisor.
- Refurbish and apply sealer to floor tile and grout in restrooms and lobbies.
- Perform all duties as described in the Custodian and Senior Custodian job description.
- Possess knowledge and ability to apply appropriate cleaning methods, including specialized procedures and techniques for medical grade disinfecting.
- Operate a Genie Lift.
- Deliver supplies and operate forklift.

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Set-ups:

- Move and set up folding/stationary tables weighing up to 40 lbs.; arrange chairs and other furniture; clean rooms; follow checklist for set-up arrangements and amenities to be provided on the tables. Clean chalk/white boards and rails.

Customer Service

- Provide quality customer service during each interaction with internal and external customers.
- Adhere to all university and departmental safety guidelines.
- Attend job-related and safety training as required.

IIPP Statement

- Work in a safe and responsible manner while not putting self or others at risk. This includes complying with applicable policies and regulations; using personal safety gear; observing warning signs; learning about potential hazards; and reporting unsafe conditions.

Securing & Other Duties

- Secure areas as required, such as entrance and office doors; and possess building master or sub-master key, access to office buildings and certain facilities.
- Perform other duties as assigned.

Required Qualifications

- Knowledge of cleaning products and methods used to maintain different types of floor surfaces (tile, wood, cement, carpet).
- Knowledge of healthy and safe work practices, personal protective equipment (PPEs), and SDS sheets.
- Ability to lift up to 50 lb. and move up to 100 lbs.
- Ability to earn forklift certification.
- Ability to learn to operate Genie Lift.
- Ability to learn and practice security procedures related to unlocking/locking/securing of buildings and keys.

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- Basic English skills (reading, writing, listening, speaking), including ability to read documents, SDS and warning labels in English.
- Ability to comprehend technical and safety documentation and follow oral and written instructions related to the use of position-related equipment, tools, and the safe use of chemicals.
- Ability to communicate clearly and convey information effectively in person, radio, etc.
- Ability to gain basic understanding/knowledge of University environment, mission, and operational needs.
- Ability to work with minimum of supervision in isolated areas, or in a building with heavy customer traffic.
- Basic skill to evaluate, trouble-shoot inquiries, establish priorities, follow plans and complete goals/objectives.
- Ability to maintain respectful, civil, professional, and customer-friendly behavior.
- Excellent customer service skills, which include ability to take customer requests in customer-friendly manner and follow through.
- Ability to work within a team environment.
- Must be able to walk/stand for a majority of the shift, climb stairs, and have the physical strength and dexterity to perform custodial tasks.
- Personal Protective Equipment must be worn as required by the specific assignment.
- Ability to wear tieback suit to perform work in areas that are considered hazardous.

Preferred Qualifications

- Experience in facilities operations, preferably in a college/university, hotel, hospital or property management.

Salary & Benefits

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid hourly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in

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making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$21.88 (Step 1) - \$28.88 (Step 15).

How to Apply

- To apply, please submit your resume and cover letter.

Driving Required

- A valid driver's license and DMV check for driving record is required.

Other Information

This position is governed by the terms and conditions in the agreement for the Service Unit (SX) between the University of California and the American Federation of State, County and Municipal Employees (AFSCME). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/sx/index.html>

- This is not a visa opportunity.
- This recruitment has 4 openings.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Physical Exam

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- Employment is contingent upon passing a physical exam.

Mandated Reporter

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the https://apptrkr.com/get_redirect.php?id=5671656&targetURL=U.S. Equal Employment Opportunity Commission poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.



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Contact

N/A

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