

University Police Officer 3  
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=245633>

Downloaded On: Jul. 19, 2025 3:00am

Posted Sep. 23, 2024, set to expire Aug. 4, 2025

<b>Job Title</b>	University Police Officer 3
<b>Department</b>	University Police
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Sep. 23, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Public Safety
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/52984">https://www.ubjobs.buffalo.edu/postings/52984</a>

**Apply By Email**

**Job Description**

The University Police Officer 3 will perform the duties of any subordinate officer, supervises, directs, and coordinates the assignments of University Police Officers, Lieutenants, Investigators, and other University Police Department staff; assists with police operations and special events within the Department and communicates orders, information, and instructions.

The University Police Officer 3 will work on various activities but will not be limited to assisting the command staff on assignments and projects.

**Duties Include:**

- Supports the Command staff;
- Assists with the management of all police and security activities for the Department;

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- Facilitates scheduling and assigns department personnel to effectively and efficiently utilize staff and ensure adequate security coverage;
- May alter schedules to provide coverage of anticipated periods of peak demands for law enforcement and security services;
- Evaluates the performance of staff and makes recommendations regarding performance evaluations; probationary or other terminations;
- May conduct and supervise internal investigations;
- Assist with coordinating special event coverage;
- Assist with the procurement of uniforms and equipment;
- Determines the need for training and assigns and selects staff for participation;
- Recommends changes in policies, rules, and regulations
- May be assigned to tabulate statistical data, prepare reports, and collaborate with other agencies to accomplish law enforcement goals;
- May attend meetings at the request of the Chief of Police or other command staff.
- Supervise dispatchers;
- Support accreditation, policy development, and standards compliance;
- Work on presentations and University Police project development
- Crime prevention development for implementation
- Liaison with on and off-campus safety and security stakeholders, student life, and law enforcement partners. Develops and maintains a close working relationship with other police and security forces.

**Outstanding Benefits Package**

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Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefits website](#).

**About The University at Buffalo**

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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