

University Police Officer 3
University at Buffalo, The State University of New York

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Posted Sep. 23, 2024, set to expire Aug. 4, 2025

Job Title	University Police Officer 3
Department	University Police
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Sep. 23, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Public Safety
Job Website	https://www.ubjobs.buffalo.edu/postings/52984

Apply By Email

Job Description

The University Police Officer 3 will perform the duties of any subordinate officer, supervises, directs, and coordinates the assignments of University Police Officers, Lieutenants, Investigators, and other University Police Department staff; assists with police operations and special events within the Department and communicates orders, information, and instructions.

The University Police Officer 3 will work on various activities but will not be limited to assisting the command staff on assignments and projects.

Duties Include:

- Supports the Command staff;
- Assists with the management of all police and security activities for the Department;

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- Facilitates scheduling and assigns department personnel to effectively and efficiently utilize staff and ensure adequate security coverage;
- May alter schedules to provide coverage of anticipated periods of peak demands for law enforcement and security services;
- Evaluates the performance of staff and makes recommendations regarding performance evaluations; probationary or other terminations;
- May conduct and supervise internal investigations;
- Assist with coordinating special event coverage;
- Assist with the procurement of uniforms and equipment;
- Determines the need for training and assigns and selects staff for participation;
- Recommends changes in policies, rules, and regulations
- May be assigned to tabulate statistical data, prepare reports, and collaborate with other agencies to accomplish law enforcement goals;
- May attend meetings at the request of the Chief of Police or other command staff.
- Supervise dispatchers;
- Support accreditation, policy development, and standards compliance;
- Work on presentations and University Police project development
- Crime prevention development for implementation
- Liaison with on and off-campus safety and security stakeholders, student life, and law enforcement partners. Develops and maintains a close working relationship with other police and security forces.

Outstanding Benefits Package

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Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefits website](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact