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Posted Sep. 23, 2024, set to expire Jan. 18, 2025

Job Title Construction Project Manager 5 (0480U) 72978

Department Capital Projects

Institution University of California, Berkeley

Berkeley, California

Date Posted Sep. 23, 2024

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Director/Manager

Professional Staff

Academic Field(s) Facilities/Maintenance/Transportation

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Job Description

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Construction Project Manager 5 (0480U) 72978

About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education,



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distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our Guiding Values and Principles, our Principles of Community, and our Strategic Plan.

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

Departmental Overview

Capital Projects manages the design, construction, retrofitting, and restoration of campus buildings and their surroundings. Many skilled professionals work in Capital Projects as Project Managers who have backgrounds in architecture, landscape architecture, planning, engineering, construction and administrative personnel, all of whom work to serve the campus community.

Position Summary

This position involves managing pre-construction and construction of large, politically challenging capital projects, including ground-up high-rise housing projects, complex academic buildings, and projects of the highest value.

Application Review Date

The minimum duration for this job posting is 14 days. The search committee will review applications



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on/after October 3, 2024.

Responsibilities

- Resolves issues / problems requiring specialized knowledge and is widely recognized and consulted by organization staff for their expert knowledge in construction of high-rise and complex institutional projects.
- Responsible for all aspects of the construction process for major and significant building projects.
- Manages consultants and contractors.
- Responsible for the design, implementation and coordination of complex technical systems, programs, or other customized construction activities.
- Establishes project milestones and schedules, prepares cost estimates, functional studies, construction plans and specifications and monitors for adherence to master plans, budgets and schedules.
- Ensures building projects support applicable policies and practices to achieve specific goals and objectives.
- Serves as technical expert and provides advice and guidance to all levels of management.
- Coordinates activities associated with technical implementation of specific systems with facilities project managers.
- Promotes areas of emerging technology through programs and other educational forums, and creates an appreciation for and sensitivity to programs, projects and systems that employ, expand and enhance building projects utilizing new technologies.
- Performs the most difficult professional work in the development, revision, refinement and / or amplification of program implementation.
- Develops criteria and performance specifications required to meet unique operating requirements and building safety codes.
- Reviews construction scope documents for accuracy and completeness for all trades.
- May oversee, manage or supervise work of lower level professional positions.
- Acts as liaison among participants and resolves problems or conflicts, including recommending range of solutions to disputed issues or contractor claims.

Required Qualifications

- Expert written, verbal, and interpersonal skills, including expert level political acumen and negotiation skills.
- Expert knowledge of design and construction, contract administration and state building codes, including expert understanding of industry practices or highly specialized and critical disciplines.
- Expert project management skills to effectively manage highly complex projects or highly



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specialized and critical components of projects with a significant impact on the organization.

- Expert skill in building, maintaining and nurturing strong professional relationships to achieve short and long range program implementation goals.
- Expert knowledge in technical areas of construction, such as sustainability, mechanical engineering, structural engineering, infrastructure or other specialty fields.
- Expert skill to apply specific technological solutions in the construction planning phase and skill in ensuring appropriate implementation and function during project construction and completion.
- Expert skill in advising and consulting with all levels of management and / or capital planning, budgeting and construction professionals.
- Expert skill in promoting, advancing and implementing programs within area of expertise.
- Advanced knowledge of the organization, including its infrastructure, rules, regulations, policies and short and long range strategic plans.
- Expert analytical, organizational, project management and problem recognition / avoidance / resolution skills. Solution oriented.
- Experience with design and construction of high-rise, construction and highly technical projects.
- Expert ability to create and maintain project schedules.
- Expert ability to manage construction project budgets and experience working with design and construction professionals on VE opportunities to maintain project budgets.
- Expert at creating and reviewing detailed scope docs for bidding of complex construction projects.
- Expert ability at managing consultants and contractors.
- Operates with a high level of communication. Ability to work collaboratively with project stakeholders.
- Bachelor's degree in related area and / or equivalent experience / training.

Salary & Benefits

This is a full-time, career position.

This position is eligible for the full range of UC Benefits. For information on the comprehensive benefits package offered by the University, please visit the University of California's Compensation & Benefits website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the



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range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary range that the University reasonably expects to pay for this position is \$180,000 - \$220,000, annually.

How to Apply

To apply, please submit your resume and cover letter.

Driving Required

A valid driver's license and DMV check for driving record is required.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the <u>U.S. Equal Employment Opportunity Commission</u> poster.

The University of California's Affirmative action policy.

The University of California's Anti-Discrimination policy.

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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