

Groundskeeper (Two Openings)
West Valley-Mission Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=245545>

Downloaded On: Sep. 26, 2024 11:55pm

Posted Sep. 20, 2024, set to expire Oct. 8, 2024

Job Title	Groundskeeper (Two Openings)
Department	
Institution	West Valley-Mission Community College District Saratoga, California
Date Posted	Sep. 20, 2024
Application Deadline	10/08/2024
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
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Job Description	

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Groundskeeper (Two Openings)

Closing Date: 10/8/2024

Definition:

The Department of Facilities is seeking two (2) talented individuals to fill the Groundskeeper positions.

The purpose of this role is to perform a variety of routine maintenance functions related to grounds maintenance and gardening of campus grounds, landscaped areas, or athletic fields; to operate

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equipment related to assignment; and to assist with minor maintenance projects on a community college campus.

Comprised of two colleges, West Valley College and Mission College, we are located in the heart of Silicon Valley. Our staff and faculty are among the most qualified in the state and our students appreciate our two colleges for our friendly staff and supportive atmosphere.

Applicants who possess the knowledge, skills, and life experiences to address the cultural and educational needs of a culturally diverse student population are encouraged to apply.

Assignment:

100% of full time, 37.5 hours per week, 12 months per year, with anticipated start date of November 2024. Schedule may change to include some evening or weekend hours, as needed. This position is a member of the West Valley-Mission Classified Employees Association (WVMCEA), Operations & Support Services Employee Unit.

Work Location: Both positions are located at Mission College, Santa Clara, CA

The positions may be assigned to either Mission College or West Valley College, or re-assigned from one College to the other.

Salary and Benefits:

Anticipated Hiring Range:

- \$5,915.92-\$6,444.42 monthly (WVMCEA Salary Schedule, Range 53, Steps A-C).

Benefits include:

- Employer-contributed medical, dental and vision for employee, spouse, and/or dependents.
- Employer-paid long term disability for employee.

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- Employer-provided life insurance.
- 14 paid holidays, plus 1 floating holiday annually; paid non-workdays between Christmas and New Year.
- 12 days vacation leave accrued annually; rate increases step-wise up to maximum 22 days vacation leave accrued annually.
- 12 days sick leave accrued annually.
- Personal necessity leave and personal business leave.
- Educational growth incentive program from \$45 to \$225 monthly.
- \$1000 longevity award annually after 10 years of service and \$1,500 longevity award annually after 15 years of service.
- CalPERS retirement.
- Position is union affiliated.

Minimum Qualifications:

Any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

1. Education: Equivalent to the completion of the twelfth grade
2. Experience: Two years of responsible gardening experience.

License and Certificate: Possession of, or ability to obtain, an appropriate, valid California drivers license as required by the position.

AND

Understanding of, and sensitivity to the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

Examples of Duties and Responsibilities:

Duties may include, but are not limited to, the following:

- Mow and edge lawns, using hand and power equipment including gang mowers.

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- Spray shrubs, trees, weeds, and lawns, applying appropriate chemicals as necessary.
- Sweep or blow parking lots, roadways, and walkways; pick up litter and refuse.
- Prune trees and other plants; inspect trees for damage from pests and disease; plant, transplant, fertilize, and propagate ornamental plants.
- Use hand tools to work soil and to remove weeds and undergrowth from landscaped areas.
- Prepare athletic fields, including line striping and re-seeding.
- Monitor and treat for pest activity, including gophers, wasps, and others.
- Repair sprinklers, and assist in the repair and installation of irrigation systems; clean drainage and other similar areas.
- May cut sections of sod for replacement.
- Operate, maintain and repair a variety of tools and equipment, including power mowers, trimmers, and all gardening equipment.
- Build and maintain positive working relationships with co-workers, other district employees, and the public using principles of good customer service.
- Foster an environment that embraces diversity, integrity, trust, and respect.
- Be an integral team player, which involves flexibility, cooperation, and communication.
- Perform related duties as assigned.

For more information on this position and to apply, please visit our website at the following link:
wvm.peopleadmin.com

Applicants who, due to a disability, require accommodations to complete the application, testing or interview process, please contact Human Resources at (408) 741-2174 to arrange for assistance.

West Valley-Mission Community College District is an Equal Opportunity Employer.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

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Contact

N/A

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