

Director, Counseling Services
Alcorn State University

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Posted Sep. 19, 2024, set to expire May 10, 2025

Job Title	Director, Counseling Services
Department	Counseling
Institution	Alcorn State University Lorman, Mississippi
Date Posted	Sep. 19, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Counseling Services
Job Website	https://jobopps.alcorn.edu/postings/7321

Apply By Email

Job Description

The incumbent directs the Institution's counseling program, providing assistance and support to students and employees through counseling, mental health, outreach and prevention venues.

Knowledge Skills and Abilities

- Expert knowledge regarding crucial nature of assurances of confidentiality and adherence to appropriate governmental regulations applicable to university counseling centers
- Knowledge regarding planning, implementation, assessment, evaluation and formal reporting of activities, services and outcome data related to Counseling Services
- Knowledge of effective supervisory modalities for clinical and administrative staff
- Knowledge of relevant and empirically based "best practices" in the delivery of mental health/counseling services in institutions of higher learning
- Knowledge of factors correlated with perceptions of accessibility of services provided and the

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impact these perceptions have on service utilization

- Excellent communication skills, verbal, written and interpersonal
- Excellent customer service skills
- Excellent administrative and management skills
- Ability to plan, implement, assess, evaluate and evaluate activities, service and outcome data

Essential Job Functions

- Oversees daily operations of Counseling Services
- Provides clinical and administrative supervision/guidance to professional and support staff, consulting professionals, collaborating agencies and student interns, as needed
- Designs, provides and supervises intake, assessment, diagnostic, treatment, primary prevention and follow-up services
- Develops, implements and provides oversight for treatment and prevention strategies addressing the presentation of problems/issues for which participants seek assistance
- Ensures services are provided in a professional, ethical and culturally sensitive manner
- Oversees, monitors and initiates client referrals as appropriate

Qualifications

- Doctoral degree in Counseling, Clinical Psychology, Psychology or related field preferred.
- Minimal Master's degree in Guidance and Counseling; Education; Psychology; Education Psychology or related field.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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