

Landscape Grounds Supervisor 1 (7990U), Facilities  
Services - 72963  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=245379>

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Posted Sep. 18, 2024, set to expire Jan. 15, 2025

<b>Job Title</b>	Landscape Grounds Supervisor 1 (7990U), Facilities Services - 72963
<b>Department</b>	
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Sep. 18, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Facilities/Maintenance/Transportation
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**Job Description**

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**Landscape Grounds Supervisor 1 (7990U), Facilities Services - 72963**

**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the

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transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](http://grow.berkeley.edu).

### **Departmental Overview**

Facilities Services works to continuously improve the campus in partnership with all members of the University community to ensure that classrooms, laboratories, and offices support teaching, learning and research. Through the efforts of over 400 dedicated staff members and serving over 10M building square feet and 1100 acres, Facilities Services includes the asset management program, custodial services, maintenance operations, engineering and technical services, environmental services, grounds operations, the Cal Zero Waste program.

### **Position Summary**

Involves planning, organizing, coordinating and performing activities supporting exterior hard and soft scapes, including gardening, planting, landscape, grounds, playing fields, and tree maintenance, erosion control, pest management, exterior fire control projects, irrigation repair and maintenance, grounds equipment repair and maintenance.

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### **Application Review Date**

The First Review Date for this job is: 09/30/2024.

### **Responsibilities**

- Trains the landscape/groundskeeping staff to maintain an orderly, safe, and efficient grounds operation.
- Trains staff on landscape maintenance, horticultural and arboricultural best practices.
- Trains leads on prioritization of servicing landscapes.
- Requires knowledge in the care and use of power equipment and other landscape/groundskeeping tools.
- Maintains proper inventory needs and purchase inventory.
- Directs subordinates to complete assignments using established guidelines, procedures, and policies.
- Ensures safety, hazardous materials and landscape/groundskeeping policies and procedures are adhered to by staff.
- Enforces biohazardous materials and equipment policies and procedures.
- Ensures that staff complete required mandatory training.
- Responsible for performance management of direct reports.
- Reviews and approves timecards and requests for time off.
- Conducts annual performance reviews.
- Has a general understanding of supervising employees in a unionized environment.
- Maintains scheduling within prescribed budgetary guidelines.
- May assist with budget planning and maintenance and provide input on landscape design.
- May be responsible for coordinating programs (water abatement, weed abatement & irrigation) with various municipalities, governmental organization etc.
- May be required to operate vehicles.

### **Required Qualifications**

- Working knowledge in landscape/groundskeeping services.
- Working verbal and written communication skills in the English language, including active listening, flexibility, critical thinking, and the ability to multi-task and ensure effective time management.
- Working decision making and reasoning skills, and ability to develop original ideas to solve problems and conduct operations analysis and quality control analysis.

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- Working, effective interpersonal and work leadership skills to provide guidance to other personnel.
- Ability to review the design of landscape in the planning stages.
- Solid computer application skills.
- Ability to learn Maximo.
- 3 years of experience as a lead or project lead.
- 5 years in field of Horticulture or Arboriculture.
- Experience in a unionized environment in a lead or management role.
- Strong horticultural background (includes Plants & pest identification, plant diseases, knowledge of hydrology zones, etc.
- Must be able to stand for long periods of time in all different weather conditions.
- Able to frequently bend/crouch.
- Able to frequently climb stairs/hillsides and walk on uneven ground and plant landscapes.

### Preferred Qualifications

- High school diploma or equivalent certification.
- Academic prep in horticulture.
- Degree in Landscape/Horticulture and/or equivalent training/experience.

### Salary & Benefits

This is a 100% full-time (40 hrs a week) exempt career position, which is paid monthly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

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The budgeted annual salary that the University reasonably expects to pay for this position is \$92,000.00 - \$102,000.00.

### How to Apply

- To apply, please submit your resume and cover letter.

### Driving Required

- A valid driver's license and DMV check for driving record is required.

### Diversity Statement

Please include, as part of your application a brief (1-2 paragraph) statement on your contributions to diversity, equity, inclusion, and belonging in your professional experience.

Advancing diversity, equity, and inclusion are fundamental to our UC Berkeley Principles of Community, which states that "every member of the UC Berkeley community has a role in sustaining a safe, caring, and humane environment in which these values can thrive."

### Other Information

- This is not a visa opportunity.

### Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### Mandated Reporter

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed



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statements acknowledging the responsibilities of a Mandated Reporter.

### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [https://apptrkr.com/get\\_redirect.php?id=5646109&targetURL=U.S. Equal Employment Opportunity Commission](https://apptrkr.com/get_redirect.php?id=5646109&targetURL=U.S. Equal Employment Opportunity Commission) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS.CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S)

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**Contact Information**



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Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact**

N/A

University of California, Berkeley

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