

Senior Research Proposal Strategist, Research and  
Economic Development  
University at Buffalo, The State University of New York

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Posted Sep. 16, 2024, set to expire Aug. 4, 2025

<b>Job Title</b>	Senior Research Proposal Strategist, Research and Economic Development
<b>Department</b>	Research and Economic Development
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Sep. 16, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Research/Technical/Laboratory
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/52715">https://www.ubjobs.buffalo.edu/postings/52715</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

**UB's Office of the Vice President for Research and Economic Development** (VPRED), in partnership with the Office of the Vice President for Health Sciences (OVPHS), is searching for two **Senior Research Proposal Strategists** to grow sponsored research within the health sciences schools. The Senior Research Proposal Strategists will become the subject experts for all health science schools regarding the priorities, funding mechanisms, and program officers at all relevant funding agencies. The incumbents will prospect for major funding opportunities within their portfolio of funders and identify those where UB faculty have the necessary expertise and interest to be successful. In addition, the Senior Research Proposal Strategists will communicate with UB health sciences principal Investigators (PIs) and their teams about funding opportunities, track award cycles, create timelines and plan for large proposal submissions, while having a lead role in developing a strategy for research growth. When UB health science investigators apply for major awards with a funder within the portfolio, the incumbents will take a lead role in managing the proposal submission in

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collaboration with various units.

This position, at its core, is a strategic team-building and collaborative project management role. Candidates for this position should excel in time management and possess robust communication skills, with the capability to maintain composure in dynamic, high-pressure situations. The role demands proficient problem-solving abilities and the capacity to handle a variety of projects and requests within tight deadlines.

**Responsibilities include, but are not limited to, the following:**

- Stay up-to-date on agency priorities, funding opportunities, faculty expertise, and all relevant research policies and procedures. Create a strategic vision for health sciences research with direction from leadership.
- Create a network of faculty teams and sponsor contacts to facilitate communications and to ensure UB is poised to take advantage of emerging opportunities.
- Independently oversee and manage complex, multi-investigator university research funding proposals, coordinating with various constituents to ensure timely submission.
- Pursue professional development opportunities and proactively engage with funding agencies to create contacts and networks.
- Create opportunities for faculty to engage with sponsors, program officers, and other external constituents.

**Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefit packages](#).

**About The University at Buffalo**

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate



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in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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