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Posted Sep. 6, 2024, set to expire Jan. 3, 2025

Job Title Lab Assistant II (9603C) 72653

**Department** 

**Institution** University of California, Berkeley

Berkeley, California

Date Posted Sep. 6, 2024

Application Deadline Open until filled

**Position Start Date** Available immediately

Job Categories Professional Staff

Academic Field(s) Research/Technical/Laboratory

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**Job Description** 

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### Lab Assistant II (9603C) 72653

### About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and



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commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our Guiding Values and Principles, our Principles of Community, and our Strategic Plan.

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

### **Departmental Overview**

The Silver Lab research interests are in the field of ecosystem ecology, and include biogeochemical cycling in the plant-soil-atmosphere interfaces, the effects of disturbance on nutrient cycling, and the relationships among nutrient cycling, land-use, and biodiversity. The lab works on themes linking climate, plant community characteristics, and biogeochemical cycling in tropical forests, as well as the effects of changing cover types at local and regional scales.

### **Position Summary**

The Lab Assistant II uses technical scientific knowledge to perform routine laboratory work under supervision to support lab projects and ensure that grant deadlines are met. The incumbent will assist with field work, lab work, data management, and laboratory supply maintenance.

#### **Application Review Date**

The First Review Date for this job is 9/18/24

#### Responsibilities



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- Assist in the purchase of field supplies; review and maintain pre-set stock levels, assuring availability of materials.
- Collect and label soil, plant material, and trace gases in field.
- Prepare (e.g. grind, sort, weigh, evacuate, label) supplies and samples for analysis.
- Analyze samples on the GC, carbon- nitrogen analyzer, discrete analyzer or mass spec with instruction and supervision.
- Trouble shoot sensors with training and supervision.
- Collect and store data as directed.
- May run reports or collate data as needed.

#### **Required Qualifications**

- Able to operate basic lab equipment.
- Able to perform routine, repetitive functions while maintaining attention to detail.
- Able to follow direction and complete tasks with limited supervision.
- Able to communicate information in writing and verbally and to keep accurate records of work.
- Experience collecting and processing soil samples.
- Able to work in the field independently following training.
- Ability to organize data sheets (with training).
- Graduation from high school or a General Education Diploma and two years of laboratory
  experience or two years of college including courses in the natural, physical or social sciences
  and one year of laboratory experience, or an equivalent combination of education and
  experience; and knowledges and abilities essential to the successful performance of the duties
  assigned to the position.

#### Salary & Benefits

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid hourly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's Compensation & Benefitswebsite.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in



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making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$22.82 (Step 2).

#### **How to Apply**

• To apply, please submit your resume and cover letter.

#### Other Information

This position is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTE). The current bargaining agreement manual can be found at: <a href="http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html">http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html</a>

This is not a visa opportunity.

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

#### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see <a href="the U.S. Equal Employment Opportunity Commission">the U.S. Equal Employment Opportunity Commission</a> poster.



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For the complete University of California nondiscrimination and affirmative action policy, please see the University of California Discrimination, Harassment, and Affirmative Action in the Workplacepolicy.

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\_HRAM\_FL.HRS\_CG\_S

#### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

University of California, Berkeley

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