

Director of the Office of Medical Computing  
University at Buffalo, The State University of New York

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Posted Aug. 22, 2024, set to expire Aug. 4, 2025

<b>Job Title</b>	Director of the Office of Medical Computing
<b>Department</b>	Jacobs School of Medicine and Biomedical Sciences
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Aug. 22, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Associate/Assistant Director
<b>Academic Field(s)</b>	Health Services
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/52320">https://www.ubjobs.buffalo.edu/postings/52320</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

**Position Summary**

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The **Director** of the **Office of Medical Computing(OMC)** will lead and manage IT operations supporting the University at Buffalo's **Jacobs School of Medicine and Biomedical Sciences**, UBMD Clinical Practice Plans, and affiliated entities. With responsibility for over 6,000 computers across 41 locations, including robust server infrastructure and audiovisual systems, you'll oversee a dedicated team ensuring seamless technological support to approximately 3,500 faculty, staff, and students. Your role will be pivotal in shaping strategic IT initiatives, implementing cutting-edge solutions, and maintaining high standards of operational efficiency in alignment with academic and clinical objectives. If you're passionate about driving innovation in healthcare technology and thrive in a collaborative, forward-thinking environment, we encourage you to apply and lead our efforts in advancing medical education and patient care through transformative IT leadership. In this position, you will:

- Lead and manage IT operations at the Office of Medical Computing (OMC) supporting ~3,500 faculty, staff, and students, overseeing 6,000+ computers and 150 servers across 41 locations.
- Direct a team of 21 FTEs across key OMC components including Network Infrastructure and Server Administration, User Support, Audio Visual Support, and Programming/Data Group.
- Support the Jacobs School and UBMD Clinical Practice Plans with tailored IT solutions, including desktop imaging, remote access services, and EMR server management.
- Collaborate with senior leadership to set IT priorities aligned with academic and clinical business goals.
- Develop and implement IT standards, policies, and procedures in coordination with UB/UBIT guidelines.
- Represent the School and Clinical Practice Plans on external committees and oversee communication of IT strategies to stakeholders.
- Manage the IT budget to optimize resource allocation and ensure cost efficiency.
- Recruit, supervise, and evaluate IT staff to support administrative, academic, and research computing needs.
- Drive the design and implementation of information systems supporting operational, academic, and business functions.
- Evaluate emerging technologies and propose innovative solutions to meet evolving IT needs.

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### **Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit – all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about the great [benefits](#) the University at Buffalo has to offer.

### **About The University at Buffalo**

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

*University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.*

### **Minimum Qualifications**

- Bachelor's degree with 5 years of experience **or** master's degree or professional certification with 3 years of experience

### **Preferred Qualifications**

- Management of IT service group in a higher education environment
- Management of IT service group in a health care setting

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**



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