

**Business Systems Analyst (7583U), Facilities Services -
71438**
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=242719>

Downloaded On: Aug. 10, 2024 1:25pm

Posted Aug. 5, 2024, set to expire Dec. 1, 2024

Job Title	Business Systems Analyst (7583U), Facilities Services - 71438
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Aug. 5, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Apply Online Here	https://apptrkr.com/5489975

Apply By Email

Job Description

Image not found or type unknown



Business Systems Analyst (7583U), Facilities Services - 71438

About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the

Business Systems Analyst (7583U), Facilities Services -
71438
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=242719>

Downloaded On: Aug. 10, 2024 1:25pm

Posted Aug. 5, 2024, set to expire Dec. 1, 2024

transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

Departmental Overview

Facilities Services strives to continuously improve the campus in partnership with all members of the University community to ensure that classrooms, laboratories, and offices support teaching, learning and research. Through the efforts of over 500 dedicated staff members, Facilities Services manages the asset management program custodial services, maintenance operations, engineering and technical services, environmental services, grounds operations, the Cal Zero Waste program, the Campus Building Department, and the campus utility systems, including the cogeneration plant. The scope of the Facilities Services reaches across campus and is closely connected to the activities of staff, building managers, other campus departments and campus leadership.

Position Summary

This position supports the IBM Maximo computer maintenance management system at Facilities Services. Support includes regular financial reporting activities as well as planning, performing and implementing system improvements and initiatives. Ensures that the system is performing as designed,

**Business Systems Analyst (7583U), Facilities Services -
71438
University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=242719>

Downloaded On: Aug. 10, 2024 1:25pm

Posted Aug. 5, 2024, set to expire Dec. 1, 2024

and evaluating areas where system modifications may be necessary. Business Systems Analyst functions may include requirements data gathering, best practice research, process mapping and design, testing and support. This position will also support developing effective reports.

Application Review Date

The First Review Date for this job is: 08/15/2024.

Responsibilities

- Evaluates existing configuration of IBM Maximo computer maintenance management system (CMMS) to resolve issues and/or implement improvements.
- Analyze business processes and problems to understand and validate functional business requirements to meet end-user needs.
- Gathers, analyzes and documents functional business requirements.
- Communicates and coordinates with other workgroups to regularly balance financial information from the CMMS to process external client charges.
- Evaluate and validate incoming improvement or troubleshooting requests.
- Assist with planning, developing and testing any changes to IBM Maximo system considering the units existing business processes, needs and system integrations.
- Conduct and verify end-user need and acceptance.
- Process and develop SQL scripts and or queries to update and/or evaluate backend database information.
- Apply programming best practices with proper documentation.
- Assists with project plan development and end user documentation.
- Gathers and analyzes data to prepare business process and procedural documentation.
- Assists with implementation of changes in development, maintenance, system standards and in the creation of specifications.
- Analyze existing and potential software integrations (might include financial software systems, reporting software like Tableau, and geographic information systems) and provides support for defining effective data processing between different software.
- Assist with maintaining web and mobile solutions to provide accessible information to clients.

Required Qualifications

- Demonstrated ability to work with others from diverse backgrounds.
- Thorough understanding of relational database concepts.

Business Systems Analyst (7583U), Facilities Services -
71438
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=242719>

Downloaded On: Aug. 10, 2024 1:25pm

Posted Aug. 5, 2024, set to expire Dec. 1, 2024

- Self-motivated and works independently and as part of a team.
- Able to learn effectively and meet deadlines.
- Demonstrates problem-solving skills.
- Knowledge related to software design, planning, testing, and user acceptance processes.
- Knowledge of a variety of software programs that might include CMMS, Tableau, BIRT or Cognos reporting, FME, GIS.
- Skills associated with analysis of business processes and issues of moderate scope, information flow and architecture.
- Demonstrated effective communication and interpersonal skills.
- Demonstrated ability to communicate technical information to technical and non-technical personnel at various levels in the organization.
- Interpersonal and communications skills to work with both technical and non-technical personnel at various levels in the organization.
- Knowledge of other related areas of IT; server infrastructure, backup and recovery planning and implementation, and security configurations.
- Bachelor's degree in related area and/or equivalent experience/training.

**Business Systems Analyst (7583U), Facilities Services -
71438
University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=242719>

Downloaded On: Aug. 10, 2024 1:25pm

Posted Aug. 5, 2024, set to expire Dec. 1, 2024

Salary & Benefits

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid hourly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$36.00 - \$45.67.

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

- This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.



Business Systems Analyst (7583U), Facilities Services -
71438

University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=242719>

Downloaded On: Aug. 10, 2024 1:25pm

Posted Aug. 5, 2024, set to expire Dec. 1, 2024

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [https://apptrkr.com/get_redirect.php?id=5489975&targetURL=U.S. Equal Employment Opportunity Commission](https://apptrkr.com/get_redirect.php?id=5489975&targetURL=U.S.EqualEmploymentOpportunityCommission) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

,