

Direct Link: <a href="https://www.AcademicKeys.com/r?job=242579">https://www.AcademicKeys.com/r?job=242579</a>
Downloaded On: Aug. 10, 2024 1:22pm
Posted Aug. 2, 2024, set to expire Nov. 28, 2024

Job Title Lab Assistant (9602C) - 70890

**Department** 

**Institution** University of California, Berkeley

Berkeley, California

Date Posted Aug. 2, 2024

Application Deadline Open until filled

**Position Start Date** Available immediately

Job Categories Professional Staff

Academic Field(s) Research/Technical/Laboratory

Apply Online Here <a href="https://apptrkr.com/5480947">https://apptrkr.com/5480947</a>

**Apply By Email** 

Job Description

lmage not found or type unknown



Lab Assistant (9602C) - 70890

## About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and



Direct Link: <a href="https://www.AcademicKeys.com/r?job=242579">https://www.AcademicKeys.com/r?job=242579</a>
Downloaded On: Aug. 10, 2024 1:22pm
Posted Aug. 2, 2024, set to expire Nov. 28, 2024

commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our Guiding Values and Principles, our Principles of Community, and our Strategic Plan.

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

## **Departmental Overview**

The Kaufer lab is part of the Integrative biology department and the Neuroscience institute and is studying how does the brain deal with perturbations like stress, Traumatic brain injury and aging, and what are the mechanisms underlying trajectories of resilience vs. vulnerability. To address this, we are taking a multi-systems approach incorporating molecular, biochemical, electrophysiological, and behavioral analyses in rat and mouse models. This person hired into this position will support the lab administrative and research activities.

#### **Position Summary**

The Department of Integrative Biology studies the evolution of life from molecular, functional, and ecological perspectives. Researchers in integrative biology work on organisms from across the tree of life, in the laboratory, field, and museums.

### **Application Review Date**

The First Review Date for this job is: 07/29/2024.



Direct Link: <a href="https://www.AcademicKeys.com/r?job=242579">https://www.AcademicKeys.com/r?job=242579</a>
Downloaded On: Aug. 10, 2024 1:22pm
Posted Aug. 2, 2024, set to expire Nov. 28, 2024

### Responsibilities

- Oversees and ensures that daily lab operations run smoothly, including manage purchasing, ordering supplies and repairs, organize and manage lab reagents.
- Works with PI as needed to help with scheduling, fiscal and personnel management.
- Serve as Human Resources liaison, working with HR.
- · Serve as Safety Coordinator.
- Manage work orders with other campus facilities for standard maintenance and repair work.
- Oversee computer technical needs and the purchase of new computer equipment and software, working with CSS-IS&T.
- Manage and curate the cell line collection.
- Plan itinerary and other logistical needs for lab visitors.
- Prepare and update of Standard Operating Procedures and Biological Use Authorizations.
- Draft protocols and authorization paperwork.
- Safety Training of new hires and when additional training of lab members is requested.
- Lab Safety Inspection once a year. Communicate with EH&S, ACUC, OLAC about hazardous issue, inspections, training, addition and removal of lab members, help PI with updating the RUA, BUA and AUP.
- Update SOPs and ensure everyone doing the relevant experiments had read and signed.
- Report new and recurring hazards to lab members during lab meeting.
- Carry out independent scientific work addressing neural plasticity.
- Contribute to the drafting of manuscripts and generation of figures
- Enter purchases on website and submit approvals.
- Ensure adequate levels of all supplies are available.
- For special purchases, obtain quotes and completing sole source justifications.
- Manage the lab's mouse colony, including isolation of genomic DNA and genotyping cells by PCR.
- Supervise work duties and ensure tasks are performed appropriately; post hiring requests, interview, help select and train staff.
- The Lab Manager will assist lab members with their experiments in molecular biology and animal work.
- The Lab Manager will perform cryosectioning, immunohistochemistry, PCR, cell cultures and rodent surgeries and behavior and make these available to the lab members.

### **Required Qualifications**

• Experience with mouse handling, molecular biology and behavior techniques, and knowledge of



Direct Link: <a href="https://www.AcademicKeys.com/r?job=242579">https://www.AcademicKeys.com/r?job=242579</a>
Downloaded On: Aug. 10, 2024 1:22pm
Posted Aug. 2, 2024, set to expire Nov. 28, 2024

lab safety procedures.

- Leadership skills and being able to work independently.
- Demonstrated strong interpersonal and communication skills that create and maintain excellent working relationships in a team environment.
- Excellent organizational skills and attention to detail
- The capability to manage multiple priorities in a fast-paced, deadline-driven environment.
- Broad understanding of equipment and technologies used in Neuroscience research.
- Previous lab experience.
- Bachelor's degree in biological sciences, or related field and at least 2 years of extensive experience working in a biology research lab and/or equivalent experience/training.

#### **Preferred Qualifications**

- Previous experience managing multiple projects in a corporate or academic setting.
- Experience with mouse behavior testing.
- Strong understanding of mouse genetics.

## Salary & Benefits

This is a 50% part-time (20 hrs a week) non-exempt career position, which is paid hourly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's Compensation & Benefitswebsite.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$26.47 (Step 2) - \$28.87 (Step 4).



Direct Link: <a href="https://www.AcademicKeys.com/r?job=242579">https://www.AcademicKeys.com/r?job=242579</a>
Downloaded On: Aug. 10, 2024 1:22pm
Posted Aug. 2, 2024, set to expire Nov. 28, 2024

## **How to Apply**

• To apply, please submit your resume and cover letter.

#### Other Information

This position is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTE). The current bargaining agreement manual can be found at: <a href="http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html">http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html</a>

This is not a visa opportunity.

## **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the <a href="https://apptrkr.com/get\_redirect.php?id=5480947&targetURL=U.S. Equal Employment Opportunity">https://apptrkr.com/get\_redirect.php?id=5480947&targetURL=U.S. Equal Employment Opportunity Commission poster.</a>

The University of California's Affirmative action policy.

The University of California's Anti-Discrimination policy.

### To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\_HRAM\_FL.HRS\_CG\_S



Direct Link: <a href="https://www.AcademicKeys.com/r?job=242579">https://www.AcademicKeys.com/r?job=242579</a>
Downloaded On: Aug. 10, 2024 1:22pm
Posted Aug. 2, 2024, set to expire Nov. 28, 2024

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

N/A

University of California, Berkeley

,