

Teacher Assistant Tufts University

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Downloaded On: Jul. 16, 2024 4:51am

Posted Jul. 12, 2024, set to expire Dec. 31, 2024

Job Title	Teacher Assistant
Department	Eliot Pearson Children's School
Institution	Tufts University Medford, Massachusetts
Date Posted	Jul. 12, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Educational Services Child and Social Services
Job Website	https://jobs.tufts.edu/jobs/20700?lang=en-us&iis=Job+Board&iisn=AcademicKeys
Apply By Email	
Job Description	

Overview

The Eliot-Pearson Children's School is the laboratory-demonstration school affiliated with the Eliot-Pearson Department of Child Study and Human Development at Tufts University. The school serves as a model and demonstration facility, providing a training and observation site for new and experienced teachers and a research facility for faculty and supervised students in the Department of Child Study and Human Development. The Children's School enrolls approximately 68 children. It has preschool, Pre-K and Kindergarten, to first grade classes that vary in length and frequency.

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What You'll Do

The Assistant Teacher supports head teachers in providing a high quality, inclusive education and care for children in the preschool classrooms. The position facilitates teaching and learning opportunities for children and families at the school and ensures their health and safety. The Assistant Teacher supports the classroom team in working with children 3-6 years old and also fulfills a state required teacher-child ratio and practices at the school. The Assistant Teacher will also handle the below duties:

- Assists and collaborate in curriculum planning, integration, delivery and implementation.
- Assists and collaborate with teachers in conducting ongoing observation and assessment of children's learning.
- Assists with classroom management.
- Assist with family partnership and engagement.
- Assist in the integration and implementation of the school's core values and philosophy.
- Create documentation with coaching and support of head teacher to support learning and the curriculum, and to encourage collective inquiry and reflection among children, teachers and parents.
- Use technology (digital cameras, computers) to support the documentation process.
- Works with children who have special needs and receive special services in collaboration with the head teacher in the classroom.
- Attends bi-weekly supervision and coaching meetings with the head teacher. Attend and contribute to monthly staff meetings and school-wide inquiries.
- Works with families to ensure home school connections and family engagement.

What We're Looking For

Basic Requirements:

- Knowledge and skills as typically acquired by an Associates' Degree and 2 -3 years related experience

Preferred Qualifications:

- Bachelor's degree



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Pay Range

Minimum \$19.20, Midpoint \$22.20, Maximum \$25.40

Salary is based on related experience, expertise, and internal equity; generally, new hires can expect pay between the minimum and midpoint of the range.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact