

## Graphic Design Intern Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=239384>

Downloaded On: Jul. 16, 2024 8:52am

Posted Jul. 12, 2024, set to expire Nov. 29, 2024

<b>Job Title</b>	Graphic Design Intern
<b>Department</b>	Design Team
<b>Institution</b>	Austin Community College Austin, Texas
<b>Date Posted</b>	Jul. 12, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Student Aide/Worker
<b>Academic Field(s)</b>	Graphic Design/Marketing
<b>Apply Online Here</b>	<a href="https://apptrkr.com/5412622">https://apptrkr.com/5412622</a>

**Apply By Email**

**Job Description**

Image not found or type unknown



**Graphic Design Intern**

**Austin Community College**

**Job Posting Closing Times:** Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[If you are a current Austin Community College employee, please click this link to apply through your Workday account.](#)

## Graphic Design Intern Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=239384>

Downloaded On: Jul. 16, 2024 8:52am

Posted Jul. 12, 2024, set to expire Nov. 29, 2024

Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

### **Job Posting Title:**

Graphic Design Intern

### **Job Description Summary:**

With supervision, will assist our design team in creating visually engaging content for digital and print media, including social media graphics, marketing materials, and website visuals.

### **Job Description:**

#### **Description of Duties and Tasks**

- Assist in designing and producing high-quality graphics for social media, marketing materials, websites, and other digital platforms.
- Collaborate with the design team to develop creative concepts and execute design projects from start to finish.
- Support the creation and maintenance of brand guidelines to ensure consistency across all visual communications.
- Conduct image editing, retouching, and formatting to meet project specifications and deadlines.
- Participate in brainstorming sessions and contribute innovative ideas for visual content and campaigns.

## Graphic Design Intern Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=239384>

Downloaded On: Jul. 16, 2024 8:52am

Posted Jul. 12, 2024, set to expire Nov. 29, 2024

### **Knowledge**

- Basic graphic design knowledge
- Adobe Suite, Canva, Figma

### **Skills**

- Maintaining an established work schedule.
- The ability to work independently within departmental policies and guidelines.
- Respecting a unique and diverse multicultural environment.
- Establishing and maintaining effective working relationships.
- Effectively using interpersonal and communication skills, including tact and diplomacy.
- Effectively using organizational and planning skills with attention to detail and follow-through.
- Maintaining confidentiality of work-related information and materials.
- Proficiency in Adobe Creative Suite (Photoshop, Illustrator, InDesign).
- Strong understanding of design principles, typography, and color theory.
- Excellent communication and teamwork skills.
- Attention to detail and ability to meet deadlines.
- Basic knowledge of web design and social media platforms is a plus.

### **Technology Skills**

- Basic graphic design knowledge
- Adobe Suite, Canva, Figma

### **Required Work Experience**

- None

### **Preferred Work Experience**

- None

## Graphic Design Intern Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=239384>

Downloaded On: Jul. 16, 2024 8:52am

Posted Jul. 12, 2024, set to expire Nov. 29, 2024

### **Required Education**

- None

### **Preferred Education**

- None

### **Special Requirements**

- None

### **Other Preferred Qualifications**

- None

### **Physical Requirements**

- Work is routinely performed in an office environment.
- Subject to standing, walking, sitting, bending, reaching, kneeling, pushing and pulling.
- Occasional lifting of objects up to 10 pounds.

### **Safety**

- Work safely and follow safety rules. Report unsafe working conditions and behavior. Take reasonable and prudent actions to prevent others from engaging in unsafe practices.

### **Pay Rate:**

\$22.00/hour

### **Number of Openings:**

1

### **Job Posting Close Date:**

## Graphic Design Intern Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=239384>

Downloaded On: Jul. 16, 2024 8:52am

Posted Jul. 12, 2024, set to expire Nov. 29, 2024

July 15, 2024

### **Clery Act**

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

### **Disclaimer**

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

**To apply, please visit:** [https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Highland-Business-Center/Graphic-Design-Intern\\_R-6301](https://austincc.wd1.myworkdayjobs.com/en-US/External/job/Highland-Business-Center/Graphic-Design-Intern_R-6301)

jeid-8c665eec945d30468f1d8ad75a5394ae

### **Contact Information**



## Graphic Design Intern Austin Community College

Direct Link: <https://www.AcademicKeys.com/r?job=239384>

Downloaded On: Jul. 16, 2024 8:52am

Posted Jul. 12, 2024, set to expire Nov. 29, 2024

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

Design Team

Austin Community College

,