

Reserve Steward (8211U), Angelo Coast Range
Reserve - 70695
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=239260>

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Posted Jul. 23, 2024, set to expire Nov. 7, 2024

Job Title	Reserve Steward (8211U), Angelo Coast Range Reserve - 70695
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Jul. 23, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Facilities/Maintenance/Transportation
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Job Description

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Reserve Steward (8211U), Angelo Coast Range Reserve - 70695

About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the

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transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

Departmental Overview

The Angelo Coast Range Reserve is an 8051-acre natural history reserve in Northern Mendocino County, 3 hours north of the Bay Area and a 30 minutes' drive from Laytonville. A site within the UC Natural Reserve System (UCNRS) managed by UC Berkeley, Angelo serves the mission of the UCNRS--to contribute to the understanding and wise stewardship of the Earth and its natural systems by supporting university-level teaching, research, and public service. The Reserve has rugged topography, and vegetation that grades from riparian alders through stands of old growth Douglas fir, coast redwoods and mixed hardwood-conifer forest to chaparral at the higher elevations.

Position Summary

The Reserve Steward will carry out maintenance operations of the Angelo Coast Range Reserve, setting his or her own daily work schedule and maintenance priorities. This includes maintenance for all Reserve buildings, the grounds, and operation of vehicles and equipment, as required. Work priorities will be decided in consultation with the Reserve Director and/or Faculty Director.

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Application Review Date

The First Review Date for this job is: 07/25/2024.

Responsibilities

- Ensure maintenance of 20 structure totaling some 16,000 sq ft., including electrical, plumbing, construction, roofing, painting, installation and repair of appliances, cleaning, clearing of trash, garbage, compost, recycling, supplying firewood for wood heated structures.
- Ensure maintenance of the grounds around all structures, including mowing, clearing of brush and trees.
- Ensure maintenance of 7 miles of natural surface road providing access inside the reserve.
- Includes hauling and spreading gravel, maintenance of ditches, culverts, water bars, brushing along roadside, clearing of fallen trees.
- Ensure maintenance of 3 solar systems providing power to reserve structures.
- Ensure maintenance of 3 water systems providing potable water to living quarters.
- Ensure maintenance of a complex system of solar powered radio repeater sites (trees used as towers).
- widely scattered across the reserve to provide internet service to the reserve.
- Includes climbing trees, maintaining rigging of trees, hauling batteries, troubleshooting of network equipment.
- Ensure maintenance of 15 miles of trail.
- Patrol for and remove or oversee removal of invasive plants along the S. Fork Eel River and in reserve meadows.
- Ensure the proper running condition of 4 reserve vehicles, including a backhoe, dump truck and two trucks.
- Patrol accessible borders of the reserve.
- Provide logistical support to researchers as needed and as time allows.
- May include construction/installation of research apparatus.
- Live on or near the site and be available to provide safety guidance of reserve visitors and smooth functioning of the reserve.
- Should a researcher/student or member of the public become lost on the Reserve, perform search and rescue, or when not available, coordinate with the Reserve Director and/or Faculty Director to ensure availability (24/7, 365 days per year) for search and rescue by person(s) with local knowledge.
- Coordinate with Reserve Director and/or Faculty Director as needed to administer a calendar (RAMS), which involves responding to applications and reservation requests, scheduling all researchers and classes, communicating with and responding to all scheduled classes and

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researchers about their needs, about reserve rules and expectations for conduct while on site, and invoicing classes and researchers post-visit.

Required Qualifications

- Ability to read, write, and perform basic arithmetic calculations, including ability to use Microsoft Word and Excel.
- Strong mechanical aptitude.
- Demonstrated ability to perform semi-skilled building maintenance work.
- One-year experience as a Building Maintenance Worker, or an equivalent combination of education and experience.

Preferred Qualifications

- Prior supervisory experience.

Salary & Benefits

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid hourly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$29.30 (Step 1) - \$41.00 (Step 18).

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How to Apply

- To apply, please submit your resume and cover letter.

Driving Required

- A valid driver's license and DMV check for driving record is required.

Other Information

- This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the https://apptrkr.com/get_redirect.php?id=5406036&targetURL=U.S. Equal Employment Opportunity Commission poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).



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To apply, visit

https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH

jeid-11f1aa94dff00643a0da0830cf5e74cf

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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