

Insurance Specialist
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=239180>

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Posted Jul. 9, 2024, set to expire Nov. 8, 2024

Job Title	Insurance Specialist
Department	Student Medical Insurance Office
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Jul. 9, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Health Services Fiscal Services
Job Website	https://www.ubjobs.buffalo.edu/postings/51371

Apply By Email

Job Description

Student Health Insurance is accepting applications for the Insurance Specialist position. In this role, you will use your knowledge and experience to educate and support the diverse customers of the office.

Your duties include:

- Actively engage with customers in a friendly, professional manner.
- Successfully complete the daily operational tasks of the office.
- Monitor sponsored insurance plans successes and challenges.
- Facilitate outreach and educational programming for students, families, and UB community members.

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Our team recognizes the advantages diverse perspectives and backgrounds bring to the workplace. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

Salary Range: \$39,800 - \$40,800

About Student Life

As a member of Student Life, you will join service professionals, all driven by one shared set of values designed to help ensure students' well-being, create a safe and supportive environment and promote student success. In Student Life, growth is a shared passion. We aim for excellence, thinking big and going bold. We pursue our goals tenaciously while stewarding the student experience. We build commun e diversity in all forms. We encourage discovery and celebrate success.

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the University at Buffalo.

Outstanding Benefits Package

Working at UBF comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our UBF benefits website to learn about our [benefit packages](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact



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