

**Camp Medic (Youth Programs) (4129U), Recreation &  
Wellbeing - 68682**  
**University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=238853>

Downloaded On: Aug. 10, 2024 9:18am

Posted Jul. 30, 2024, set to expire Nov. 4, 2024

<b>Job Title</b>	Camp Medic (Youth Programs) (4129U), Recreation & Wellbeing - 68682
<b>Department</b>	Youth Recreation
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Jul. 30, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Health Services Athletics and Recreation Services
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**Apply By Email**

**Job Description**

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**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

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The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](https://grow.berkeley.edu).

## **Departmental Overview**

UC Berkeley Youth Recreation leads the way in providing summer camps for kids of all ages. Located on the UC Berkeley campus for more than 60 years, we offer high-caliber, impactful, and fun camps.

## **Application Review Date**

The First Review Date for this job is: Thursday, May 23, 2024

## **Responsibilities**

### **I. EMERGENCY MEDICAL RESPONSE**

- Respond promptly to medical and/or first aid emergencies within the camp/program premises or at a neighboring camp/program facility.

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- Assess and provide immediate care to youth participants and/or staff members in case of injuries, illnesses, or any medical incidents.
- Provide input into accident prevention, including: facilities, equipment, supervision, activities, and/or other environmental factors.
- Assist with the development and implementation of emergency action and disaster plans (EAPs) for assigned camp/program facility.
- Direct or assist staff members in the implementation of emergency medical care procedures, as needed.
- Notify Camp Leads and/or Youth Program Coordinator regarding status of youth participants and/or staff members receiving treatment.
- Make recommendations on sending youth participants and/or staff members home or transporting them to another health care facility.

## **II. ADMINISTRATIVE**

- Maintain accurate and up-to-date medical records for all youth participants and staff members using camp/program registration system.
- Document accidents, incidents, and/or any health-related issues as appropriate.
- Process all Accident Reports, Incidents Reports, and/or Child Abuse/Neglect (CANRA) forms turned in by staff members.
- Refer program and administrative questions to the appropriate supervisor.
- Work collaboratively with the Camp Leads and Youth Programs Coordinator in communicating to parents/guardians, EMS personnel, and/or health care personnel any medical conditions or health issues of youth participants and staff members.
- Make recommendations on sending youth participants and staff members home or transporting them to another health care facility.
- Ensure staff members adhere to and understand all stated policies and procedures of the Recreation & Wellbeing Department, while providing a safe, fun, and educational experience for all youth participants.

## **III. HEALTH SAFETY TRAINING & PROMOTION**

- Provide training, support, and coaching to staff members (Camp Leads, Asst. Leads, Group Leaders/Instructors, and/or Behavioral Interventionists) who may be responsible for dispensing medications and/or providing emergency first aid to youth participants.
- Develop, interpret, implement, evaluate, and document a plan of care for youth participants and

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staff members consistent with UC Berkeley's campus policies, procedures, and guidelines, as needed.

- Promote preventive health practices and provide information on maintaining a safe and healthy camp/program environment.
- Foster a culture of well-being by encouraging healthy lifestyle choices among youth participants and staff members.

#### **IV. MISCELLANEOUS**

- Demonstrate good judgment in a fast-paced camp/program environment.
- Maintain American Red Cross First Aid, CPR, and AED certifications during contract duration.
- Maintain current EMT certification and license during contract duration.
- Accept constructive feedback and make any necessary corrections.
- Demonstrate professionalism, courtesy, and sensitivity in all interactions with youth participants, staff members, and parents/guardians.
- Follow all camp/program policies and procedures stated in the Department of Recreation & Wellbeing's Employee Handbook, including wearing required staff uniform and following agreed upon work schedule.
- Fill in for camp/program staff, as needed.
- Maintain a supportive environment for all youth participants and staff members.
- Complete all tasks in a timely manner as specified or requested by the supervisor.
- Perform miscellaneous tasks as requested by the supervisor.

#### **Required Qualifications**

- At least one year of experience working as a certified/licensed EMT.
- Excellent organizational skills and attention to detail.
- Client-service minded and customer service-focused.
- Highly effective verbal and written communication skills.
- Proficient in the use of basic computer applications, specifically Google Workspace.

#### **Education/Training/Licenses:**

- High school diploma and/or equivalent certification, experience, and/or training.
- Current American Red Cross First Aid, CPR, and AED certification.

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**Preferred Qualifications**

- At least one year of previous experience working with youth in a recreational setting or equivalent experience.
- Proficient knowledge of youth programs and program structures.
- Knowledge of and/or ability to campus policies and procedures.
- Current NREMT certification and license, or equivalent.

**Education/Training/Licenses:**

- Some completion towards an Associate Degree and/or Bachelor's Degree and/or equivalent experience/training.

**Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$23.00 - \$25.00.

- This is a 3-month, 30%, part-time (12 hours per week), contract position that is not eligible for UC benefits.
- This position is non-exempt and bi-weekly.
- Part-time summer camp staff work a minimum of 3 months out of the year and then have the option to work an additional 3-6 months at youth camps during the Fall, Winter, and Spring seasons. Part-time staff hired in the Fall, Winter, and Spring work a minimum of 6 months, with

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the option to be extended 3 additional months through the summer.

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### **How to Apply**

To apply, please submit your resume and cover letter.

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

### **To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS.CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S)

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**Contact Information**

Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact**

N/A

University of California, Berkeley

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