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Posted Jul. 5, 2024, set to expire Oct. 31, 2024

Job Title Lab Assistant (9605C), Plant & Microbial Biology -

70703

Department

Institution University of California, Berkeley

Berkeley, California

Date Posted Jul. 5, 2024

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Public Safety

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Job Description

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Lab Assistant (9605C), Plant & Microbial Biology - 70703

About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the



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transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our Guiding Values and Principles, our Principles of Community, and our Strategic Plan.

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

Departmental Overview

The Departments of Plant & Microbial Biology (PMB) in the Rausser College of Natural Resources at University of California, Berkeley, provide outstanding academic opportunities to undergraduate and graduate students. Our cutting- edge research by the world's foremost scientists is at the forefront of the latest advances in the biological sciences. We are proud of our internationally acclaimed research and teaching programs at the top-ranked public university, where our mission is to further scientific exploration for the public good.

Position Summary

Incumbent provides fundamental support by providing the following services: dishwashing, autoclaving, making reagents, general housekeeping.

Application Review Date

The First Review Date for this job is: 07/18/2024.



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Responsibilities

- Perform operational level work in a teaching or research laboratory including but not limited to: preparing standardized media, reagents and solutions from formulas for research or teaching use; sets up simple apparatus for classroom demonstration or laboratory experiments; and prepares solutions.
- Use limited equipment including a pH meters, stills for distilled water and autoclaves.
- Wash glassware using a mechanical dishwasher and/or by hand as needed.
- Keep laboratory facilities clean and sanitary by wiping down benches with 70% ethanol and autoclaving select trash, as instructed.
- With guidance, be responsible for acquiring and maintaining the materials needed to perform job duties such as autoclave bags and tape, markers, cleaning and dishwasher supplies.
- Various special projects as needed within the realm of dishwashing, autoclaving, media prep and sanitization.

Required Qualifications

 Ability to manage time, use of basic lab equipment such as commercial dishwasher, basic computer skills for submitting timesheet.

Preferred Qualifications

- Use of pH meter and some experience making reagents for labs or classrooms.
- GED, Associates Degree, BA or BS and/or equivalent experience/training.

Salary & Benefits

This is a 100% full-time (40 hrs a week) non-exempt career position, which is paid hourly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's Compensation & Benefitswebsite.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in



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making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$19.72 (Step 1) - \$ 20.81 (Step 2.5).

How to Apply

• To apply, please submit your resume and cover letter.

Other Information

This position is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTE). The current bargaining agreement manual can be found at: http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html

This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the

https://apptrkr.com/get_redirect.php?id=5377774&targetURL=<u>U.S. Equal Employment Opportunity</u> Commission



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poster.

The University of California's Affirmative action policy.

The University of California's Anti-Discrimination policy.

To apply, visit

https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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