

Maintenance Supervisor 2 (NY HELPS)
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=238116>

Downloaded On: Jul. 17, 2024 12:59pm

Posted Jun. 25, 2024, set to expire Oct. 25, 2024

Job Title	Maintenance Supervisor 2 (NY HELPS)
Department	The University at Buffalo
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Jun. 25, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://www.ubjobs.buffalo.edu/postings/50958

Apply By Email

Job Description

Step into the heart of dynamic campus life at the University at Buffalo, where every day pulses with possibility. As the Maintenance Supervisor 2, you'll be the expert orchestrating the seamless operation of our facilities, ensuring that each building operates with efficiency. Join a team dedicated to excellence, where innovation meets tradition, and every challenge is an opportunity to shine. Welcome to UB, where the future is built, and you're at the forefront of it all.

This position requires the candidate to delegate responsibilities, develop an effective workforce, promote teamwork, and provide daily direction based upon departmental policy guidelines. In this role the incumbent will be responsible to oversee the activities of the assigned shop including skilled trades, semiskilled, and unskilled positions engaged in maintenance, repair, rehabilitation, and construction activities at State facilities.

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Duties include:

- Provides oversight and subject matter expertise to the Maintenance Supervisor 1 positions within the shop
- Supervises across all campuses and allocates the resources of the shop as needed
- Directs projects involving other building and construction trades
- Identifies the need for, procurement of, and performance of maintenance contracts
- Using sound planning and asset management techniques, ensures University infrastructure is in good order and operating efficiently
- Develops and provides a pro-active “culture of safety”
- Acts as the department liaison for interactions with customers and campus partners
- Prepares, implements and directs effective preventive/predictive maintenance program
- Responsible to ensure proper and timely processing of CMMS documentation and other business software systems
- Inspects work performed by outside contractors for conformance with project plans and specifications
- Provide subject matter expert review and comments for all design plan submissions. Responsible to be engaged in all facets of the design/renovation review process
- Coordinating activities with other shops involved in multi-trades work orders or projects
- Ensuring that the shop is properly responding to after-hours and weekend emergencies in the event of significant equipment failure

Shops where we are currently recruiting include:

- **Facilities Operations Plumbing Shop**
- **Facilities Operations Electrical Shop**
- **Facilities Operations Carpentry & Lock Shop**

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To be successful in this role, the incumbent has to be a strong communicator and be able to plan and adjust schedules based on priorities. The candidate will be responsible for fostering pride in maintaining the campus to the highest departmental standards.

This is part of the **New York Hiring for Emergency Limited Placement Statewide (NY HELPS)** program. The nature and variety of the activities depend on the area in which the position is assigned.

Additional Information:

1. Learn about our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
2. Learn more about what it looks like to be a part of the [University at Buffalo community](#).
3. Begin your career with us through the [NY HELPS](#) program.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact