

Campus Planning Manager, Campus Planning  
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=237993>

Downloaded On: Nov. 10, 2024 11:10pm

Posted Jun. 20, 2024, set to expire Nov. 14, 2024

<b>Job Title</b>	Campus Planning Manager, Campus Planning
<b>Department</b>	Campus Planning
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Jun. 20, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Facilities/Maintenance/Transportation
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/50861">https://www.ubjobs.buffalo.edu/postings/50861</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Position Summary

[University Facilities Campus Planning Office](#) seeks a visionary design/planning professional to develop and assist the Director in leading the architectural planners in the Campus Planning office. They will ensure the office has an accurate and consistent approach to space programming, planning, and management, as well as lead campus master planning efforts to assure the pursuit of the University's overall mission as a flagship SUNY research institution. In this senior level role, ongoing responsibilities include but are not limited to:

- Assist the Director of Campus Planning in leading planning projects and initiatives.
- Work with University Facilities leadership to lead a team driven by the continuous improvement of the University's space utilization.

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- Assist the Director to oversee the development of campus and unit planning studies. These studies will be used by university and unit leadership to make key strategic decisions to advance the university's mission and goals.
- Enhance and foster a culture of collaboration within Campus Planning, University Facilities and the university community to promote design quality as a fundamental aspect of the campus experience.
- Continually support the professional development of staff as lifelong learners through mentoring, coaching, and developing individuals to pair interests and expertise with university needs.
- Coordinate disparate project and planning activities are coordinated to meet University goals and assure the best use of campus space and resources.
- Assist the Director in the development and execution of staffing resource strategies, to accomplish UB's Top 25 goal through the delivery of cutting-edge higher education facilities and space management of these facilities to support the ongoing work of the university, attract world-class faculty & staff, and increase student retention.

### **Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit – all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about the great [benefits](#) the University at Buffalo has to offer.

### **About The University at Buffalo**

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

*University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.*

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### Minimum Qualifications

- Bachelor's degree in Architecture, Urban Planning or related degree with 3 years of experience in an institution's planning office. Master's degree or professional certification with 1 year of experience. Equivalent combination of education and experience may be substituted for the degree.
- Excellent oral, written, organizational, and interpersonal skills required.
- Demonstrated ability to work with a diverse group of staff at all levels of an organization.

### Preferred Qualifications

- Master's degree in Architecture, Urban Planning, or related field with 3 years of experience in a leadership role.
- Demonstration of ability to lead architectural space programming studies, and architectural project work plans.
- Experience in higher education planning or programming projects is desired.
- New York State registration in architecture ideal.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact