

Special Assistant to the Dean, Operations
Alcorn State University

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Posted Jun. 12, 2024, set to expire May 10, 2025

Job Title Special Assistant to the Dean, Operations
Department College of Agriculture and Applied Sciences
Institution Alcorn State University
Lorman, Mississippi

Date Posted Jun. 12, 2024

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation
Administrative Support/Services

Job Website <https://jobopps.alcorn.edu/postings/7186>

Apply By Email

Job Description

The incumbent assists the Dean and Director of Land-Grant Programs, managing or overseeing various special assignments as directed. He/she oversees AG Development, Alumni & Staff Development Services, On and Off -Campus Facilities, Transportation, Building Maintenance, and Construction ensuring these services provide broad and robust engagement designed to meet a student and alumni-focused mission, diversified product offering, and strong fiscal management. He/she acts as a surrogate and counselor to the Dean and Director of Land-Grant Programs.

Contact Information

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Contact

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