

Special Assistant to the Dean, Operations Alcorn State University

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Posted Jun. 12, 2024, set to expire May 10, 2025

Job Title	Special Assistant to the Dean, Operations
Department	College of Agriculture and Applied Sciences
Institution	Alcorn State University Lorman, Mississippi
Date Posted	Jun. 12, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation Administrative Support/Services
Job Website	https://jobopps.alcorn.edu/postings/7186
Apply By Email	
Job Description	

The incumbent assists the Dean and Director of Land-Grant Programs, managing or overseeing various special assignments as directed. He/she oversees AG Development, Alumni & Staff Development Services, On and Off -Campus Facilities, Transportation, Building Maintenance, and Construction ensuring these services provide broad and robust engagement designed to meet a student and alumni-focused mission, diversified product offering, and strong fiscal management. He/she acts as a surrogate and counselor to the Dean and Director of Land-Grant Programs.

Contact Information



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Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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