

Assistant Coach, Track & Field
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=237418>

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Posted Jun. 12, 2024, set to expire Oct. 12, 2024

Job Title	Assistant Coach, Track & Field
Department	Intercollegiate Athletics
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Jun. 12, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coach
Academic Field(s)	Athletics and Recreation Services
Job Website	https://www.ubjobs.buffalo.edu/postings/50677
Apply By Email	
Job Description	

Position Summary

Under the guidance of the Director of Track & Field/Cross Country, the Assistant Coach will work as directed to coach areas including throws, horizontal jumps, vertical jumps, and combined events. Must have the ability to build and maintain positive relationships with a diverse group of student athletes, staff, and alumni. High level of knowledge and understanding of NCAA Division 1 rules and regulations is also preferred.

Duties and Responsibilities:

- Developing and implementing a year-round training program for the designated area.
- Interact with the student-athlete and his/her family. Provide counsel, guidance, and support as

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necessary while consistent with team philosophy. Oversee the academic success of the student-athlete and assist with academic problems.

- Recruit student-athletes that can contribute athletically to the program and reflect the academic standards of UB.
- Effectively recruit student-athletes within assigned areas including evaluations, phone calls, contacts to high school/club coaches, and setting up unofficial and official visits, and making home visits and evaluations. Work with the Director to determine priority students and scholarship offers.
- Various administrative duties will be assigned as the discretion of the Director which may include, but not limited to:
 - Program fund raising
 - Oversee academic progress of designated student-athletes. Monitor progress, meet regularly with academic advisor.
 - Equipment ordering and inventory. Work with the equipment room manager and Director to order new equipment, evaluate current equipment for damage/needed repairs, keep accurate inventory. Work with both parties to ensure accuracy of orders.
- Must be able to travel.

The position is a full-time, 12- month. Work schedule includes evenings and weekends.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit – all in an effort to support your work-life effectiveness. Visit our benefits website to learn about our [benefit packages](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

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Minimum Qualifications

- Bachelor's degree.
- Experience coaching at the collegiate level.
- Demonstrate successful development of athletes.
- Demonstrate successful recruiting.
- Demonstrate a commitment to compliance with NCAA, Mid-American Conference, University and department rules and regulations.
- CPR/AED certification.
- Must maintain valid driver's license.
- Computer proficiency in word, excel, publisher, PowerPoint.

Preferred Qualifications

- Master's degree in related area.
- Proven track record of developing student-athletes to a conference championship and national level.
- Three or more years of successful experience working in a Division I Track & Field program.
- Understanding of NCAA rules compliance.
- Experience evaluating prospective student-athletes academically, athletically, and characteristically.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact