

Learning Communities and CommunityConnect Program  
Coordinator  
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=237097>

Downloaded On: Jun. 29, 2024 6:26pm

Posted Jun. 5, 2024, set to expire Oct. 5, 2024

<b>Job Title</b>	Learning Communities and CommunityConnect Program Coordinator
<b>Department</b>	Jacobs School of Medicine and Biomedical Sciences
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Jun. 5, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Coach Coordinator
<b>Academic Field(s)</b>	Educational Services
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/50502">https://www.ubjobs.buffalo.edu/postings/50502</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

**Position Summary**



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The [Offices of Medical Education](#) and [Student & Academic Affairs](#) are seeking an organized and creative person to join our team as our **Learning Communities and CommunityConnect Program Coordinator**. In this position, you will assist faculty, students, and community partners with the day-to-day operations of Learning Communities and service learning programming in the Jacobs School of Medicine and Biomedical Sciences. You will also have the opportunity to contribute to long-term curricular development, community-building, and service learning projects.

**Key responsibilities:**

- Coordinate the Learning Communities and CommunityConnect programs. This includes managing day-to-day logistics and support, while also assisting faculty coaches, students, and community partners.
- Logistically support the launch of our revised curriculum, which begins in July 2024.
- Collaborate with faculty to plan curricular activities that follow educational best practices.
- Engage with community partners to support the CommunityConnect program.
- Assist with data gathering to support continuous quality improvement of the Learning Communities and CommunityConnect programs, as well as the overall curriculum
- Support the Learning Communities/CommunityConnect Director and Offices of Medical Education and Student & Academic Affairs Administrators/Deans with curriculum and program development.

**Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit – all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefit packages](#).

**About The University at Buffalo**

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).



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University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

### **Minimum Qualifications**

Bachelor's degree or equivalent combination of relevant work experience in community organizing, program administration, or similar fields.

### **Preferred Qualifications**

Bachelor's degree in a human service profession.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

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