

Senior Plumber (Substitute)
South Orange County Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=236983>

Downloaded On: Dec. 21, 2024 11:50am

Posted Jun. 3, 2024, set to expire Jan. 28, 2025

Job Title	Senior Plumber (Substitute)
Department	
Institution	South Orange County Community College District South Orange County Community College District, California
Date Posted	Jun. 3, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://wd5.myworkdaysite.com/en-US/recruiting/socccd/SOCCCD/job/Saddleback-College/Senior-Plumber--Substitute-_REQ12268
Apply By Email	
Job Description	

Title:Senior Plumber (Substitute)

Job Category:NBU

Job Opening Date:June 03, 2024

Job Closing Date:June 30, 2024

Locations:Saddleback College

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Department:

Pay Grade, for more information click on this link:

<https://www.socccd.edu/departments/human-resources/contracts-and-salary-schedules>

Pay Type:Hourly

Hours Per Week:0

Job Description:

Job Description

SUMMARY DESCRIPTION

Under general supervision from higher level management staff, performs skilled work involving the installation, service, repair and maintenance of plumbing related systems; repair of pipes, fittings, fixtures, water heaters, plate exchange water heating systems, water, drainage and natural gas systems and lines, and irrigation systems; performs a variety of preventive maintenance within the area of assignment; operates and maintains a variety of hand and power tools and equipment; and performs a variety of general maintenance and special project work relative to assigned area of responsibility.

DISTINGUISHING CHARACTERISCS

This is the advanced journey level class in the Plumber series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned including making independent decisions related to plumbing and gas systems, interacting with contractors, and independently performing a variety of special projects. Employees in this classification work part of a shift alone without any direct supervision from higher level staff. Employees at this level are required be fully trained in all procedures related to assigned area of responsibility.

REPRESENTATIVE DUTIES

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The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Inspect, test, troubleshoot, repair, maintain and service all types of plumbing and gas systems; ensure proper functioning; repair leaks and malfunctioning systems; make independent decisions related to the plumbing systems when working alone or during weekends and evening hours; troubleshoot malfunctions and identify plan of action to resolve problems.
2. Maintain, replace and repair toilets, urinals, sinks, showers and other bathroom fixtures; install, maintain and repair a variety of valves, controllers, faucets and shut off valves; repair, replace, troubleshoot, and maintain manually and electronically activated faucets, flushometers and fittings.
3. Repair, replace, install and maintain free standing and flush mounted drinking fountains, water coolers and electric and gas water heaters and related piping.
4. Assemble copper, brass, cast iron, steel, ABS, PVC, aluminum, stainless steel and glass pipes and fittings.
5. Maintain and repair fire sprinklers, hydrants and hose stations; repair or replace gas meters, pressure regulators and safety valves. Assist with the coordination and oversight of fire sprinkler inspections.
6. Repair or rebuild emergency showers and eyewash stations.
7. Maintain, test, repair, adjust and record water treatment towers and boilers, electronic timers and back flow devices; perform inspections of plumbing and gas systems throughout the assigned campus; monitor operation of plumbing and gas systems that service the campus to buildings.
8. Coordinate, oversee, and document the annual sewer and storm drain jetting service.
9. Operate equipment such as dump trucks, trenchers and backhoes, various types and sizes of forklifts and man lifts, and power tools such as compressors and jackhammers; excavate and backfill trenches, ditches, and holes as necessary; deploy underground shoring as required and in compliance with OSHA related rules and regulations.
10. Maintain and repair air, gas, water, and waste systems; support water districts mandated cross connection testing.
11. Maintain and unclog storm drains, water features, and sewer lines and pool piping.
12. Assist contractors in locating various piping systems and valves as necessary; coordinate and consult with contractors and vendors on projects; assist with inspection of contractor work for code and specification compliancy.
13. Assist with the coordination of the annual backflow inspection process; assist with oversight of the process, and document as necessary.
14. Estimate time, material, and labor costs for maintenance and repair projects; order stock and maintain plumbing equipment and supplies; assist with the annual order.
15. Perform preventive maintenance and inspection of piping systems and related equipment and

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devices.

16. Provide assistance on various other maintenance and repair projects as assigned.

17. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Advanced methods, practices, equipment, materials, and tools used in plumbing gas and potable and reclaimed irrigation work.
- Advanced methods, practices and techniques in troubleshooting and diagnosing plumbing and gas malfunctions.
- Electrical systems related to automatic valve controls, faucets, flushometers and landscape irrigation.
- Operational characteristics of maintenance and construction equipment and tools used in the area of assignment.
- Standard uniform plumbing code.
- Occupational hazards and standard safety practices.

Ability to:

- Independently perform skilled plumbing maintenance, installation and repair work.
- Use and operate hand tools, mechanical equipment, and power tools and equipment required for the work in a safe and efficient manner.
- Identify and correct plumbing problems.
- Install, maintain and repair a variety of fixtures, valves and pipes.
- Work effectively and independently in the absence of supervision.
- Ensure adherence to safe work practices and procedures.
- Estimate time, material, and labor costs for maintenance and repair projects.
- Order, inventory and maintain parts and supplies according to established guidelines and repair requirements.
- Read, interpret and work from blueprints, plumbing diagrams and schematics, manufacturer instructions and directions.
- Understand and follow oral and written communication.

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- Utilize standard office equipment including a computer and applicable software; learn and adapt to changing technology used in performing day to day tasks.
- Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to completion of the twelfth grade supplemented by completion of a recognized plumbing trade school or other specialized training in the maintenance and repair of plumbing and gas systems.

Experience:

Three years of responsible experience in the maintenance and repair of plumbing and gas equipment systems.

LICENSE OR CERTIFICATE:

Possession of a valid California driver's license.

Possession of, or ability to obtain, forklift certification.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

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Environment:

Work is performed in both indoor and outdoor environments; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors and gases; work and/or walk on various types of surfaces including slippery or uneven surfaces; work in or with water. Occasional exposure to risks controlled by safety precautions. Positions may be required to work evenings and weekends.

Physical:

Sufficient physical ability to work in field environment; walk, stand, and sit for prolonged periods of time; frequently stoop, bend, kneel, crouch, crawl, climb, reach, and twist; push, pull, lift, and/or carry moderate to heavy amounts of weights; requires a sense of touch, finger dexterity, gripping with fingers and hands; operate assigned equipment and vehicles; verbally communicate to exchange information.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Additional Information:

\$35.20/hr

Up to 40 hours per week

Schedule TBD

On-site only

This position is a short-term, temporary, hourly, Non-Bargaining Unit (NBU) assignment, not to exceed 160 days per fiscal year (July 1-June 30). The assignment is on an as needed basis, and may be shortened or extended at any time, due to departmental needs, with little to no notice. This recruitment will remain open until filled or withdrawn. Once you have submitted an application electronically, the current status of your application will be available to view at any time upon signing in under your personal username and password. Please do not call the Human Resources Office regarding the



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status of your application.

Employment with the South Orange County Community College District is contingent upon successful completion of the Human Resources pre-employment (“onboarding”) process. The Human Resources onboarding process may include, but is not limited to, successful completion of Live Scan fingerprinting (approx.. \$70), I-9 completion, background checks, reference checks, TB testing, as well as completion of the online onboarding process. Failure to successfully complete any portion of the onboarding process will invalidate any conditional job offer received. Falsification of, or omission on, any SOCCCD pre-employment information may result in withdrawal of any conditional job offer or termination of employment. **Short term, non-bargaining unit (NBU) positions may only be used on an intermittent/seasonal basis.** Ed. Code sect. 88003 states "Short-term employee means any person who is employed to perform a service for the district, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis."

The Immigration Reform and Control Act of 1986, Public Law 99-603, requires that employers obtain documentation from every new employee which authorizes that individual to accept employment in this country. Documentation according to USCIS I-9 guidelines (i.e. ID card and Social Security card) must be presented at the time of hire. Per IRS regulations, a Social Security card must be presented at the time of hire.

Inclusion, Diversity, and Equity:

The South Orange County Community College District is committed to creating an academic and work environment that fosters diversity, equity and inclusion and equal opportunity for all, and ensures that students, faculty, management and staff of all backgrounds feel welcome, included, supported, and safe. Our culture of belonging, openness, and inclusion, makes our district a unique and special place for individuals of all backgrounds.

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Our District and our colleges are looking for equity and inclusion-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to the understanding of diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present within our community. When you join our District, you can expect to be part of an exciting, thriving, equity-focused, and inclusive community that approaches higher education with the lens of social justice and collaboration among students, faculty, staff, administration, and community partners. In deciding whether to apply for a position with our District, you are strongly encouraged to consider whether your values align with our District's mission and goals for EEO, Diversity, Equity, and Inclusion.

Disability Accommodations: If you require special accommodations in the application and/or selection process, please notify District Human Resources (DHR) at least two (2) business days prior to the Job Close Date/Initial Screening Date, by either calling (949) 582-4850 or sending an e-mail to hrinfodesk@socccd.edu.

NBU at-will employment: After successful completion of the onboarding requirements, an individual may be employed by the South Orange County Community College District as a short-term, temporary NBU employee. Employment will be on an "if and as needed" basis, as determined by the District. NBU employment is at-will, and either party may terminate this working relationship at any time. Neither party shall be required to provide any reason for the separation. NBU employees shall not have reemployment rights or recourse to petition to be reinstated.

Worksite: NBU employees are limited to working in a single position in one department/site

Work schedules: Department/Division managers, administrators, and/or supervisors shall determine the work schedule of NBU employees to include the number of days and hours worked per week and the start and stop times.

160-day restriction: NBU employees will not work more than 160 days (in any combination of NBU positions) no matter how many hours per day they work.

Payroll reporting period: The payroll reporting period is from the 15th of the first month to the 14th of the next month. NBU employees are paid on the 10th of the following month. Ex: Pay Period 01/15/23 through 02/14/23 will be paid on March 10th.

California Sick leave: NBU employees are eligible for California Sick leave per AB1522. Information regarding AB1522 is provided to all NBU new hires during the onboarding process.

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Retirement information: NBU employees may not work more than 960 hours from July 1st-June 30th. NBU employees who work more than 1000 hours per fiscal year are required to contribute to the California Public Employees' Retirement System (CalPERS), through payroll deduction of about 7-9%. The District does not intend to employ NBU employees for more than 1,000 hours during any fiscal year.

Sexual Harassment/Discrimination: The District is committed to providing an environment that respects the dignity of individuals and groups; is free of sexual harassment, exploitation, intimidation, violence, and other unlawful discrimination, preferential treatment, and harassment, including that which is based on any legally protected characteristic.

Equal Employment Opportunity: It is the intent of the Board to establish and maintain within the District and all of its programs and activities a policy of equal opportunity in employment for all persons, and to prohibit discrimination, preferential treatment, or harassment based on sex, age, gender identity, gender expression, race, color, ethnic group identification, national origin, ancestry, religion, mental or physical disability, medical condition, genetic information, pregnancy, marital status or sexual orientation or because an individual is perceived as having one or more of the above characteristics.

Confidentiality: Confidentiality of student and staff information is protected under federal law. Any information regarding students or staff that might be accessed in the course of a work assignment through a computer, student file, or other documentation, is to be used strictly to perform my job duties and may only be shared with those who are authorized to have such information.

Mandated reporter: Child Abuse and Neglect Reporting: The South Orange County Community College District recognizes the responsibility of its staff to report to the appropriate agency when there is a reasonable suspicion that an abuse or neglect of a child may have occurred.

Elder and Dependent Adult Abuse Reporting: It is the policy of the South Orange County Community College District to treat reports of violence against elderly persons or dependent adults as high priority criminal activity that is to be fully investigated regardless of the relationship between the victim and the suspect(s).

Campus Crime and Safety Awareness: Information regarding campus crime and safety awareness can be found at www.saddleback.edu or www.ivc.edu. Paper copies are available in Human Resources upon request.

Drug-Free Environment: The District shall be free from all unlawful possession, use, or distribution of



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illicit drugs and alcohol by students and employees. The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in all facilities under the control and use of the District. Any student or employee who violates this policy will be subject to disciplinary action, consistent with local, state, or federal law, which may include the referral to an appropriate rehabilitation program, suspension, demotion, expulsion, or dismissal.

Smoke Free District: It is the intent of the South Orange County Community College District to maintain an educational and workplace environment that is conducive to the health and safety of our students and employees. Realizing the health hazards posed by smoking and by second-hand smoke, it is policy of the South Orange County Community College District to maintain a smoke free environment for all district sites.

SPECIAL COVID-19 NOTICE:

Interviews may be held in-person (following all necessary precautions) or in a virtual format. Employees must reside in California while employed with the South Orange County Community College District (SOCCCD), even during remote work. Thank you for your continued interest in working at the SOCCCD.

The SOCCCD is committed to protecting the health and wellbeing of students, faculty, staff, administrators, and the communities it serves. More information can be found on our District website by visiting <https://www.socccd.edu/communications/covid-19-information>.

NOTICE TO ALL CANDIDATES FOR EMPLOYMENT:

The Immigration Reform and Control Act of 1986, Public Law 99-603, requires that employers obtain documentation from every new employee which authorizes that individual to accept employment in this country. SOCCCD will not sponsor any visa applications.

DISABILITY ACCOMMODATIONS:

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Date, by either calling (949) 582-4850 or sending an e-mail to hrinfodesk@socccd.edu.

CAMPUS CRIME AND SAFETY AWARENESS:

Information regarding campus crime and safety awareness can be found at www.saddleback.edu or www.ivc.edu. Paper copies are available in the District Human Resources (DHR) office upon request.

PLEASE NOTE:

A California Public Employees Retirement System (CalPERS) retiree may not accept employment until after the first 180 days of retirement. Anyone retired from CalPERS accepting permanent employment with this District will be required to reinstate as an active CalPERS member. Please contact CalPERS for additional information regarding your retirement status.

Any active vested member of California State Teachers Retirement System (CalSTRS), who accepts employment with the District to perform service that requires membership in CalPERS, is eligible to elect to continue retirement system coverage under CalSTRS.

EEO/AA Policy

DIVERSITY, EQUITY, INCLUSION, AND EQUAL EMPLOYMENT OPPORTUNITY:

The South Orange County Community College District is committed to creating an academic and work environment that fosters diversity, equity and inclusion and equal opportunity for all, and ensures that students, faculty, management and staff of all backgrounds feel welcome, included, supported, and safe. Our culture of belonging, openness, and inclusion, makes our district a unique and special place for individuals of all backgrounds.

Our District and our colleges are looking for equity and inclusion-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to the understanding of diverse academic,



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SOCCCD IS AN EQUAL OPPORTUNITY EMPLOYER

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact