

## Research Affairs Specialist - School of Dental Medicine Tufts University

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Posted May 24, 2024, set to expire Dec. 31, 2024

<b>Job Title</b>	Research Affairs Specialist - School of Dental Medicine
<b>Department</b>	
<b>Institution</b>	Tufts University Medford, Massachusetts
<b>Date Posted</b>	May 24, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Research/Technical/Laboratory
<b>Job Website</b>	<a href="https://jobs.tufts.edu/jobs/20538?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys">https://jobs.tufts.edu/jobs/20538?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Overview

Dental Research Administration (DRA) at TUSDM is the main research structure for all basic science and clinical projects at the Dental School. DRA is the liaison to the Office of the Vice Provost, Sponsored Accounting, IRB, IACUC, DLAM, Biosafety and all other offices responsible for administering research on the Tufts Health Sciences Campus. Housing several research labs including the Gavel Center for Restorative Dental Research, which is endowed from Dr. J. Murray Gavel, DRA at TUSDM defines and executes the research goals and mission of Tufts University School of Dental Medicine.

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### What You'll Do

The main purpose of this role is to facilitate the compliant performance of human subjects research at the dental school. The main function of the role is performing regulatory approval functions which includes working with study teams to develop study protocols, consent forms, and supporting documentations, facilitating IRB approval, study start-up activities, and monitoring study progress. Will perform other duties as assigned.

### What We're Looking For

#### Basic Requirements:

- Typically requires a Bachelor's degree and 2+ years' experience in a clinical research setting.

### Pay Range

Minimum \$21.80, Midpoint \$25.95, Maximum \$30.10

Salary is based on related experience, expertise, and internal equity; generally, new hires can expect pay between the minimum and midpoint of the range.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact