

Competitive & eSports Coordinator (4136U), Recreation &  
Wellbeing - 68850  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=235976>

Downloaded On: Jun. 29, 2024 4:06pm

Posted May 10, 2024, set to expire Jun. 30, 2024

<b>Job Title</b>	Competitive & eSports Coordinator (4136U), Recreation & Wellbeing - 68850
<b>Department</b>	
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	May 10, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Athletics and Recreation Services
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**Job Description**

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**Competitive & eSports Coordinator (4136U), Recreation & Wellbeing - 68850**

**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the

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transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](https://grow.berkeley.edu).

### Departmental Overview

The Department of Recreation & Wellbeing provides competitive and recreational opportunities for students, faculty, staff and campus affiliated community members. In addition to the 30 sports clubs, the department offers a wide range of recreational activities and state of the art equipment.

### Application Review Date

The First Review Date for this job is: Thursday, May 23, 2024

### Responsibilities

- Selects, trains and supervises staff.
- Recruits, hires, trains, and provides performance management to around 5 student leads and 5-10 student assistants.
- Supervises additional 3-5 student employees working on business development and sponsorship related marketing and event promotions.

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- Supervises employee performance, career development and adherence to job standards.
- Plans, organizes and implements esports recreational programs.
- Oversees daily operations of esports center.
- Supervises 10 competitive cal esports teams, specifically the team captains/managers.
- Coordinate with team members on compliance of Cal standards, scheduling tournaments, and verifying training completions.
- Coordinates small- and large-scale tournaments both physically in the center, and virtually.
- Implements program policies and procedures.
- Assists with appropriate public relations and promotional programs.
- Partners with the Associate Director of Bus Dev to increase corporate sponsorships to support RecWell and the esports program.
- Submits requests for use of recreational facilities.
- Partners with campus partners to ensure facility maintenance occurs when needed in Foothill.
- Works with youth programs to coordinate summer programs including Esports and Media Production camp in the summer.
- Monitors budget and makes budget recommendations to manager for assigned activities/programs.
- Maintains files, records and prepares reports as necessary.
- Oversees inventory, storage, budget and maintenance of sports and recreational equipment.
- Reports safety issues to appropriate personnel and recommends improvements.
- Maintains low risk by providing adequate training to student employees about their digital footprint when engaging in esports.
- Completes other duties as assigned.

### Required Qualifications

- Knowledge of program activity and industry best practices.
- Demonstrated leadership and interpersonal skills.
- Ability to use creative problem solving to deliver strong service orientation, program management, and sound judgment and decision-making.
- Ability to use critical thinking skills to develop original ideas in a varied and challenging environment.
- Client service minded focus, entrepreneurial spirit and creative thinking skills.
- Demonstrated verbal and written communication skills.
- Proficiency in the use of basic computer applications relevant to job duties.
- Knowledge of and/or ability to learn campus policies and procedures.
- Ability to work effectively, across all organization levels, internally and externally.

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- Interpersonal skills to interact effectively with people from diverse backgrounds.

Education/Training:

- Bachelor's degree in related area and / or equivalent experience / training

**Preferred Qualifications**

- Red Cross CPR.
- Standard First Aid Training Certification.

**Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$58,000.00 - \$63,500.00.

- This is a 100%, full-time (40 hours per week), career position that is eligible for full UC benefits.
- This position is exempt and paid monthly.

**How to Apply**

To apply, please submit your resume and cover letter.

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### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

### **Diversity Statement**

Please include, as part of your application a brief (1-2 paragraph) statement on your contributions to diversity, equity, inclusion, and belonging in your professional experience.

Advancing diversity, equity, and inclusion are fundamental to our UC Berkeley Principles of Community, which states that "every member of the UC Berkeley community has a role in sustaining a safe, caring, and humane environment in which these values can thrive."

### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

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**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SCH](https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH)

**Contact Information**

Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact**

N/A

University of California, Berkeley

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