

Staff Writer, Jacobs School of Medicine and Biomedical
Sciences
University at Buffalo, The State University of New York

Direct Link: <https://www.AcademicKeys.com/r?job=235741>

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Posted May 8, 2024, set to expire Sep. 7, 2024

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| Job Title | Staff Writer, Jacobs School of Medicine and Biomedical Sciences |
| Department | Jacobs School of Medicine and Biomedical Sciences |
| Institution | University at Buffalo, The State University of New York Buffalo, New York |
| Date Posted | May 8, 2024 |
| Application Deadline | Open until filled |
| Position Start Date | Available immediately |
| Job Categories | Classified Staff |
| Academic Field(s) | Communications/Public Relations Communications/Public Relations |
| Job Website | https://www.ubjobs.buffalo.edu/postings/49970 |
| Apply By Email | |
| Job Description | |

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The **Office of Communications** at the Jacobs School of Medicine and Biomedical Sciences at the University at Buffalo is searching for a detail-oriented and talented communications professional to join our team as a **Staff Writer**. Reporting to the Director of Communications, the Staff Writer will play a pivotal role in raising the public profile of the Jacobs School. The ideal candidate is curious, thoughtful, and possesses strong writing and storytelling skills, with the ability to craft compelling content for diverse materials and audiences. The candidate should have strong news judgement, be adept at synthesizing data and complex concepts into digestible content for a sophisticated general audience; and cultivating and maintaining relationships with faculty, staff, administration, students and residents.

Primary duties and responsibilities include:

- Collaborate with Jacobs School and University Communications leadership to develop content that promotes the clinical, research and educational activities of the Jacobs School community and elevates the school's brand.
- Interview faculty, staff, trainees, and students about their work and post stories on the Jacobs School website.
- Write and edit content for the Jacobs School website to attract prospective medical students, faculty, residents and fellows.
- Edit other writers' copy for grammar, content, and to ensure it has the proper tone to meet the intended audience.
- Cover key Jacobs School events, including the annual Commencement and White Coat ceremonies.
- Collaborate with other medical school and university writers, photographers, and social media staff to elevate Jacobs School stories.

Outstanding Benefits Package

Working at UBF comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness.

Visit our UBF benefits website to learn about our [benefit packages](#).

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About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact