

HVAC Mechanic - Medford Facilities Tufts University

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Posted Mar. 25, 2024, set to expire Dec. 31, 2024

Job Title	HVAC Mechanic - Medford Facilities
Department	
Institution	Tufts University Medford, Massachusetts
Date Posted	Mar. 25, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://jobs.tufts.edu/jobs/20275?lang=en-us&iis=Job+Board&iisn=AcademicKeys
Apply By Email	
Job Description	

Overview

This position has a schedule of Sunday - Thursday; 7:00AM - 3:30PM at one work location.

The Department of Facilities Services is responsible for the efficient and cost effective operations, maintenance and management of all Tufts University facilities consisting of approximately 5 million square feet of space on three campuses (Somerville/Medford, Grafton, and Boston).

A broad range of services are provided to support the University campuses including: facility maintenance by all trades, capital maintenance, information technology systems for operations (work control, time capture, preventative maintenance), energy and utilities systems, recycling and waste management, event services, residential facilities coordination, grounds maintenance and facility condition assessment and tracking. Facilities Services plays a critical role in planning for the \$30M/year deferred maintenance investment.

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Related functions, which require close coordination with this department, are public and environmental health and safety, campus planning and design and construction of capital and deferred maintenance projects including major repairs, renovations and new construction.

What You'll Do

Reporting to facilities management, the HVAC Mechanic I is responsible for the diagnosis, maintenance, installation and repair of various types of HVAC, heating and filtering equipment to ensure that such systems are functioning effectively and efficiently.

- The HVAC Mechanic I must have experience installing, troubleshooting, and servicing chillers, package systems and split systems as well as equipment for air conditioning, refrigeration, heating, climate and air quality control systems.
- The HVAC Mechanic I typically works a regular schedule but will be called upon out of hours for emergency repairs, or to provide coverage under circumstances including extreme weather conditions or important campus events.
- *This position is considered essential as defined in the Tufts University Employee Handbook.*

What We're Looking For

Basic Requirements:

- Minimum of 10 years of relevant experience as a licensed HVAC technician including a minimum of 5 years of current field service experience
- High School diploma or GED
- Certification in EPA/DEP and Universal CFC reclamation
- Valid US Driver's license
- Valid Massachusetts Refrigeration Technician License
- Valid Massachusetts Journeyman Sheet Metal License
- Must be able to perform minor plumbing and electrical work (as allowed by code)
- Must be able to read and comprehend blueprints
- Must have working knowledge of computers in a Windows environment, BAS systems (JCI and Schneider helpful), and Computerized Maintenance Management Systems, (MAXIMO helpful)
- Must have effective oral and written communications skills with the ability to read, write and comprehend the English language
- Must possess solid time management and organizational skills, work well under pressure and juggle multiple tasks effectively prioritizing competing requirements
- Must be able to work professionally and tactfully with fellow employees, faculty, students and staff deal with difficult people and / or stressful scenarios
- Must maintain a professional appearance at all times and adhere to the University's uniform policy
- Must be physically able to meet all job requirements
- Solid time management skills including the ability to multi-task, tactfully deal with unforeseen challenges and people and work well in a team setting with other technicians and trades professionals

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- Required to work indoors and outdoors in potentially cramped space, during inclement weather year round
- Successful completion of CORI/SORI background and driving background checks

Preferred Qualifications:

- Associates degree or higher in relevant field
- Valid Massachusetts Journeyman Sheet Metal License
- Trade or vocational school is strongly preferred
- Proficiency in the use of Maximo CMMS system

Join Tufts University today to take advantage of our wonderful benefits package. In addition to various health, dental, and vision plans, employees enjoy generous time off, tuition remission, retirement plans with strong contributions, life insurance, long term disability, commuter benefits, and many other perks and discounts!

The pay rate for this position is \$46.36 / hour.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact