

Service & Repair Assistant (HVAC-R)
University at Buffalo, The State University of New York

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Posted Feb. 28, 2024, set to expire Aug. 4, 2024

Job Title	Service & Repair Assistant (HVAC-R)
Department	Campus Operations
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Feb. 28, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://www.ubjobs.buffalo.edu/postings/48546

Apply By Email

Job Description

The **Service & Repair Assistant (HVAC-R)** is a first-line position in which the candidate should expect to spend a majority of their time in the field assisting a Trades Generalist in responding to daily service requests (work orders) in support of the University's HVAC energy management equipment that consists of chillers, boilers, air handlers, direct expansion (DX) units, VAV boxes, fin radiation, fan coils, exhaust fans, heat pumps, humidifiers, heat recovery units, variable speed drives, hydronic pumps, other HVAC equipment and the direct digital control system that manages the equipment.

Key responsibilities include:

- Respond to daily service requests (work orders)
- Assist journey level trades to diagnose, troubleshoot and service building automation systems (BAS) and electrical/mechanical equipment of all types found on campus. These are mechanical, electrical and computerized equipment used to perform energy management and HVAC climate

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control

- Use computer to document service work performed
- Assist journey level trades in the removal or installation of electrical/mechanical building control equipment and systems
- Assist journey level trades involved in all facets of small mechanical equipment and BCS projects
- Provide high level of customer service

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our [benefits website](#) to learn about our benefit packages.

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact