

Associate Medical Director (0587U) University Health  
Services 63784  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=229511>

Downloaded On: Jun. 22, 2024 12:10am

Posted Jan. 25, 2024, set to expire Jun. 30, 2024

<b>Job Title</b>	Associate Medical Director (0587U) University Health Services 63784
<b>Department</b>	University Health Services
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Jan. 25, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff Associate/Assistant Director
<b>Academic Field(s)</b>	Health Services
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**Job Description**

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**Associate Medical Director (0587U) University Health Services 63784**

**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.



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The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and [our Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](http://grow.berkeley.edu).

### **Departmental Overview**

UC Berkeley's University Health Services (UHS) is a comprehensive college health service providing fully accredited, primary medical care, counseling and psychological services, and innovative health promotion programs for students, faculty, and staff. UHS provides on-campus medical care and coordinates supplemental needs for off-campus care through a network of community specialists and hospitals. UHS manages the student health insurance and workers' compensation insurance programs.

UHS provides services to students Monday through Friday from 8:00AM to 6:00PM and on weekends. Approximately 65,000 visits occur annually including Primary Care, Urgent Care, Occupational Health, and Specialty Clinics. Services are designed to enable students to get the most from their educational experience, minimizing the impact of illness, injury and emotional distress on their academic careers. Medical care and wellness programs for faculty and staff are designed to meet their occupational health needs and minimize lost work time. These visits generate ancillary encounters with the

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Radiology, Clinical Laboratory, Physical Therapy and Pharmacy departments. The Counseling and Psychological Services department sees an additional 15,000 visits per year. Learn more about us by visiting our [website!](#)

### Application Review Date

The First Review Date for this job is: 2/06/24. This job will remain open until filled.

### Responsibilities

Ensures operations are functioning smoothly through supervision of subordinates.

- Supervises career and contract physicians in the Primary Care and Urgent Care Clinics, directly or indirectly, including recruitment, hiring, credentialing, privileging, orientation, proctoring, and performance appraisal.
- May supervise and support subordinate managers within clinical services including Nurse Practitioner Supervisor and Clinic Lead Physicians.
- Implements HR-related actions associated with hiring, development and discipline of staff members according to campus policies and procedures.
- Works closely with Operational Manager(s), the Nurse Practitioner Supervisor, and the Primary & Urgent Care Lead Physicians to develop clinician staffing plans for academic year and break periods, balancing needs of staff with timely access to care.

Plays key role on Clinical Services Management Team and Clinician Leadership Teams

- Assists in the development and administration of clinical programs by providing analysis of clinician performance, customer satisfaction surveys, staff surveys, and informal communication with clinical staff.
- Develops agenda for periodic Clinician Practice Meetings and Physician Meetings.
- Assists the Medical Director in addressing service-wide issues relating to quality of patient care and patient satisfaction. Is a permanent member of the Clinical Case Review Committee and Quality Improvement Committee.
- Shares with the Medical Director the responsibility for providing medical consultation and review for laboratory, pharmacy, radiology, and physical therapy services. May act as liaison between the clinician group and the Laboratory Director.
- May play a lead role in UHS response to communicable disease outbreaks, emergency preparedness, and crisis work

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Strategic leadership, integration, and service improvement. Examples include:

- Active member of University Health Services Leadership Team
- Participates actively in developing and implementing the UHS strategic plan within clinical services
- Works with mental health leadership to troubleshoot/problem solve communication issues between the units, with a goal of providing seamless integrated care for UHS clients.
- Works with UHS Electronic Health Record (EHR) support teams to further integrate and improve use of EHR in all patient care areas, improving the efficiency and quality of clinically appropriate documentation, while harnessing the power of the EHR to track on UHS' performance on defined preventive care and outcome measures

Serves as expert clinician resource

- Functions as a resource for consultation on complex or difficult patient cases.
- Evaluates and reviews patient clinical records as part of CCRC and peer review processes to determine if appropriate treatment is being provided
- Assists other clinicians in providing care, or redirecting care to another provider outside UHS.
- Shares with the Medical Director the responsibility of evaluating and responding to student comments or complaints about the medical component of visits to UHS.

Maintains an active clinical practice in Primary and Urgent Care, incorporating all the job responsibilities of the Physician 4.

## Required Qualifications

### Education

- Board-certification in an American Board of Medical Specialties (ABMS) Primary Care specialty (strongly preferred), OR Board certification in other ABMS specialty with appropriate primary care training/experience
- Current State of California Medical License and in possession of the legal requirements for the practice of medicine in California as determined by the California Medical Board.

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### **Licenses and Certifications**

- Maintains Board certification in ABMS Specialty including participation in MOC (Maintenance of Certification) requirements.
- Maintains current California medical license, DEA license, basic CPR certification, ACLS certification, CURES Registration, and "Qualifications for Physician Employment." Provides relevant documentation to UHS.

### **Knowledge, Skills and Abilities**

- Requires high level communication, diplomacy, and interpersonal skills.
- Advanced clinical skills associated with the practice of outpatient medicine.
- Ability to work in a collaborative manner with patients, staff, and external stakeholders.
- Ability to effectively manage HR and fiscal resources, with support from financial team.
- Ability to establish and adapt goals and objectives for the core medical services, in alignment with the UHS strategic plan.
- Knowledge and respect for the professional identity, interests and skills of other team members, including nurses, nurse practitioners and other mid-level clinicians, health educators, support staff, and administration.
- Cultural competency and inclusivity, working well with staff of diverse cultural, ethnic/racial backgrounds, gender identities, and sexual orientations.
- Advanced computer literacy. Requires experience and comfort using electronic health records systems to care for and communicate with patients, with timely documentation organized into history, physical examination, assessment and plan.
- For positions associated with Sports Medicine, must maintain current knowledge of applicable rules and standards of the Conference, the National Collegiate Athletic Association (NCAA), as well as other associations and agencies to which the University of California adheres, and, at all times avoid any and all violations of these rules and standards.
- Must maintain standards of professional conduct as published by AMA/CMA.

### **Salary & Benefits**

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate

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of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

- The budgeted salary range that the University reasonably expects to pay for this position is \$250,000.00 - \$285,000.00.
- This is a full-time (40 hours per week), career position that is eligible for full UC benefits.
- This position is exempt and paid monthly.

### **How to Apply**

To apply, please submit your resume and cover letter.

### **Diversity Statement**

Please include, as part of your application a brief (1-2 paragraph) statement on your contributions to diversity, equity, inclusion, and belonging in your professional experience.

Advancing diversity, equity, and inclusion are fundamental to our UC Berkeley Principles of Community, which states that "every member of the UC Berkeley community has a role in sustaining a safe, caring, and humane environment in which these values can thrive."

### **Other Information**

### **Conviction History Background**

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.



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### **Mandated Reporter**

This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

### **Equal Employment Opportunity**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see [the U.S. Equal Employment Opportunity Commission](#) poster.

For the complete University of California nondiscrimination and affirmative action policy, please see the University of California [Discrimination, Harassment, and Affirmative Action in the Workplace](#) policy.

### **To apply, visit**

[https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SCH](https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH)

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### **Contact**

N/A

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