

## Pharmacy Tech Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=228974>

Downloaded On: Oct. 12, 2024 9:18pm

Posted Jan. 17, 2024, set to expire Dec. 31, 2024

<b>Job Title</b>	Pharmacy Tech
<b>Department</b>	
<b>Institution</b>	Tufts University Medford, Massachusetts
<b>Date Posted</b>	Jan. 17, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Research/Technical/Laboratory Health Services
<b>Job Website</b>	<a href="https://jobs.tufts.edu/jobs/20059?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys">https://jobs.tufts.edu/jobs/20059?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Overview

Consider joining the outstanding pharmacy team at Cummings School of Veterinary Medicine in a role that will allow you to make a positive impact on the lives of animals and the humans they live with.

Our outstanding benefits include Medical/ Dental/ Vision, Retirement Options, Generous Paid Vacation and Holidays, Flexible Work Schedules, Tuition Reimbursement and Pet Care Benefits. We are willing to train the right candidate without veterinary specific experience.

*Our pharmacy technicians are vital to our pharmacy operations as they work under the supervision of a pharmacist with the preparation and dispensing of medications and supplies. We are a team making a difference!*

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We are currently looking for a Pharmacy Technician to support all aspects of the pharmacy operations fulfilling a shift of: Sunday 8am-2pm, Monday-Wednesday 8am-6pm. We are open to speaking about other schedule availability.

### What You'll Do

Pharmacy Technician responsibilities include:

- Dispense medications and supplies for hospital patients
- Filling medication orders for inpatients, outpatients, and refill requests
- Restocking inventory in the pharmacy and dispensing cabinets
- Ensure proper dispensing, labeling, record keeping with accuracy
- Provide product information to staff and clients with accuracy
- Accurately bill clients for medications and supplies
- Comply with all federal and state drug laws development of in-advance work schedules for entire team including holidays and vacations
- Maintain adequate drug and supply inventory
  - Restock pharmacy shelves when order arrives
  - Take note of stock levels for reorder needs
  - Restock remote medicine and supply cabinets when necessary
  - Fill stock orders for hospital departments as necessary
  - Learn to Compound/reformulate medication:
  - Specially prepare products for various species as needed
  - Ascertain appropriateness of compounded formulation (i.e. stability, storage, expiration)
  - Adhere to all compounding regulations
  - Maintain pharmacy in a neat and professional manner
  - Keep workspace clear and clean
  - Maintain organized pharmacy records
  - Partner with hospital service areas and team to understand root causes of repeat errors.
- Communicating with doctors, students and clients regarding medication orders or questions.
- Participate in identifying compliance issues and work with team and pharmacy leadership to resolve.
- Assist with tasks as assigned by Pharmacist Supervisor.
- Provides guidance and instructions to others as needed under the direction of the pharmacist staff and pharmacy supervisor.

Please include a cover letter with your application.

### What We're Looking For

#### Basic Requirements:

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- High School Diploma or the equivalent
- Minimum of two years' experience as a pharmacy technician in retail, hospital, or clinic environment
- Ability to multi-task in a busy hospital with frequent interruptions
- Ability to work in a team structure
- Ability to lift to 30 lbs. with or without accommodation
- Strong customer service skills
- Current Massachusetts Pharmacy Technician License

### **Pay Range**

Minimum \$19.80, Midpoint \$23.55, Maximum \$27.30

Salary is based on related experience, expertise, and internal equity; generally, new hires can expect pay between the minimum and midpoint of the range.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**