Data Manager/Analyst , Office of Accreditation and Quality Improvement
University at Buffalo, The State University of New York

Job Title	Data Manager/Analyst , Office of Accreditation and Quality Improvement
Department	Jacobs School of Medicine and Biomedical Sciences
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Nov. 30, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Research/Technical/Laboratory
Job Website	https://www.ubjobs.buffalo.edu/postings/46750
Apply By Email	

Job Description

The **Data Manager/Analyst** in the **Office of Accreditation and Quality Improvement** will support program evaluation, continuous quality improvement, ongoing maintenance of data required for accreditation, and tracking of strategic plan outcomes by providing oversight of all activities relating to:

- Collection of outcome data from multiple internal and external sources
- Organization and maintenance of databases
- Analysis of complex data to monitor program performance and trends
- Generation and distribution of intuitive reports and dashboards to communicate findings to the appropriate parties
- Documentation and tracking the flow of data and actions taken

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In this position, responsibilities include but are not limited to:

- Database modeling
- Data collection and management
- Statistical analysis
- Utilizing qualitative and quantitative methods for data collection and analysis
- Building and maintaining dashboards
- Creating data visualizations as needed
- Reporting data insights for the purposes of program assessment, quality improvement, accreditation compliance monitoring, and evaluation of processes, performance, effectiveness, efficiency and other quality measures

Outstanding Benefits Package
Working at UBF comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our UBF benefits website to learn about our **benefit packages.**

About The University at Buffalo
The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the **University at Buffalo**.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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