

Research Technician II, Psychology  
University at Buffalo, The State University of New York

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Posted Nov. 2, 2023, set to expire Aug. 4, 2024

<b>Job Title</b>	Research Technician II, Psychology
<b>Department</b>	Psychology
<b>Institution</b>	University at Buffalo, The State University of New York Buffalo, New York
<b>Date Posted</b>	Nov. 2, 2023
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Coordinator
<b>Academic Field(s)</b>	Research/Technical/Laboratory
<b>Job Website</b>	<a href="https://www.ubjobs.buffalo.edu/postings/46292">https://www.ubjobs.buffalo.edu/postings/46292</a>

**Apply By Email**

**Job Description**

The [Department of Psychology](#) is seeking a **Research Technician II**. Incumbent will be an employee of The Research Foundation of SUNY in a grant-supported position. Incumbent will be assigned to the UB Parent Teen Talk Study, under the supervision of Dr. Craig Colder, Principal Investigator, and Dawn Keough, Project Coordinator. We are looking for someone who is extremely detail oriented, well organized and with good technical skills and interviewing skills. Applicants must be able to effectively communicate with people to conduct both phone recruitment activities as well as in person assessments. Incumbent should be comfortable working with Excel and Word or more general spreadsheets and word processing.

**Key accountabilities and responsibilities**

- Administering computer assisted interviews to adults and adolescents regarding alcohol and drug use and other sensitive information.

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- Recruit participants by phone & schedule appointments
- Miscellaneous office duties (preparing mailers, copying, filing, database entry, etc.)
- Maintaining online survey
- Maintaining Project Website

### **Outstanding Benefits Package**

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our benefits website to learn about our [benefit packages](#).

### **About The University at Buffalo**

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

As an Equal Opportunity / Affirmative Action employer, the Research Foundation will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

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