

## Chef Manager Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=203928>

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Posted Jan. 19, 2023, set to expire Dec. 31, 2023

<b>Job Title</b>	Chef Manager
<b>Department</b>	
<b>Institution</b>	Tufts University Medford, Massachusetts
<b>Date Posted</b>	Jan. 19, 2023
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Dining Services
<b>Job Website</b>	<a href="https://jobs.tufts.edu/jobs/18485?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys">https://jobs.tufts.edu/jobs/18485?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Overview

Tufts Dining is a self-operated food service provider managing a comprehensive collegiate food service program on the Tufts University Medford-Somerville campus delivering high quality, contemporary and innovative food and hospitality services to meet the various needs of students, faculty, staff and visitors in a fiscally responsible manner. Our team operates a progressive resident dining program for approximately 4000 students as well as responsive retail services and a distinctive university catering program serving the campus community totaling 5100 undergraduates, 1700 graduate students, and 2300 faculty, staff and administrators.

### What You'll Do

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- The Chef-Manager will be responsible for the effective management of the kitchen, food production stations and culinary staff in a retail dining unit.
- The Chef-Manager will provide leadership in the areas of food preparation and presentation, menu and recipe development, quality control, sanitation, food-borne illness prevention, inventory control, production forecasting and food and supplies ordering.
- Will monitor all food production procedures, directly supervise culinary staff and provide culinary skills training to all unit staff.
- Will foster creativity and productivity in employees through positive daily interactions and on-going coaching.
- Will ensure the timely service of consistently high quality and safe foods with the authentic flavors and appetizing appearance and within acceptable cost parameters.
- Will accomplish all this through effective production scheduling, ensuring proper preparation techniques, effective recipe and inventory management and successful communication with peers, staff and customers.
- The Chef-Manager will be expected to become proficient with Foodpro software.
- The Chef-Manager will work closely with front-of-house service staff to ensure proper food presentation and excellent customer service.
- As a member of the unit management team the Chef-Manager will be responsible for the overall supervision of Manager-on-Duty shifts as scheduled and will work cooperatively with members of the unit management team to deliver a high-quality dining experience.

### What We're Looking For

#### Basic Requirements:

- 5 years supervising staff in a high volume food production operation.
- Associates Degree in the Culinary Arts or an equivalent combination of education and related work experience.
- Computer competence including familiarity with food management/production systems and Microsoft Office.
- *Some travel required for training and seminars to advance professional development.*

#### Preferred Qualifications:

- ServSafe Certification.
- ACF Certification.
- Certificate of Allergen Awareness Training.

#### Special Work Schedule Requirements:

- Primary schedule is Monday-Friday. Weekend and/or evening work is expected during peak seasons.
- Schedule is subject to change based on the needs of the business.
- A 50-hourwork week is anticipated during school season.



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### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**

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