

Multimedia Support Specialist – Temporary Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=202225>

Downloaded On: Jun. 9, 2023 12:08am

Posted Dec. 21, 2022, set to expire Dec. 31, 2023

Job Title	Multimedia Support Specialist – Temporary
Department	
Institution	Tufts University Medford, Massachusetts
Date Posted	Dec. 21, 2022
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Information Technology
Job Website	https://jobs.tufts.edu/jobs/18174?lang=en-us&iis=Job+Board&iisn=AcademicKeys
Apply By Email	
Job Description	

Overview

Multimedia Support Specialist – Temporary Position

- Do you love event support and video production?
- Do you have experience in AV system installations or Hotel/Conference Center AV setup/operation?
- Are you comfortable with remotely monitoring AV devices for system status and health?
- Do you want to help develop intuitive user interfaces for real-world devices?
- Are you interested in learning to incorporate new teaching methods and devices into existing spaces?

Join our A/V Team

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Our A/V team is out in the community every day, getting to know the faculty, staff, and students as they support the diverse needs that make Tufts a great place to work! If you are passionate about providing great service, want to work with a group of talented people, and you'd like to get some experience at a top research university, check out this listing and apply today!

This is a temporary position and will be working through Tufts Temps (agency).

Duration: Immediately through June 2023

Location: On-site, Medford based

Hours: 11am – 8pm

What You'll Do

The Multimedia Support Specialist plays an important role providing superior technical audio-visual support, service, consultation and maintenance to all members of the Tufts University community, across of suite of services, including:

- Classroom and lab technology
- Digital and analog audiovisual/multimedia systems and services
- Event and meeting space technology and general live event assistance
- Event planning, coordination, and support
- Conferencing and collaboration services (e.g. video, web, and teleconferencing)
- Videography and streaming services
- Lecture and content capture services

Responsibilities include:

- Provides technical support for multimedia presentations that take place in a multitude of locations on campus (classrooms, meetings, conferences, etc.) and facility rentals
- Advises and trains faculty, students and staff on the effective use of multimedia systems
- Furnishing Tier 2 frontline support for end user desktop (Windows and Mac), software, and other technology services
- Creating and updating both end-user facing and internal technical documentation
- Participating in periodic project work to implement upgrades to spaces, as well as deploy new and enhanced multimedia services to the Tufts community

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What We're Looking For

Basic Requirements:

- Knowledge and skills that are typically acquired through a High School diploma or GED and 3 years of experience in the direct delivery of IT and audiovisual/multimedia support services
- Experience with audiovisual ecosystems; classrooms, lecture halls, conference rooms
- A thorough understanding of audio/video signal routing
- Demonstrated experience reading and understanding AV schematics and renderings
- Ability to troubleshoot effectively in a fast-paced environment
- Proficiency with both Mac and Windows operating systems
- Excellent organizational, time management, and communication skills
- Ability to work with a variety of users and expertise promoting a customer service-oriented attitude
- Knowledge of the current AV industry and commercial AV technologies
- Valid driver's license

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact