

Human Resources Business Partner - Human Resources Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=202207>

Downloaded On: Oct. 1, 2023 9:26pm

Posted Dec. 21, 2022, set to expire Dec. 31, 2023

Job Title	Human Resources Business Partner - Human Resources
Department	
Institution	Tufts University Medford, Massachusetts
Date Posted	Dec. 21, 2022
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Human Resources
Job Website	https://jobs.tufts.edu/jobs/18017?lang=en-us&iis=Job+Board&iisn=AcademicKeys
Apply By Email	
Job Description	

Overview

This position has a hybrid schedule; the work is mostly remote, with onsite duties as needed.

Human Resources Business Partner - Human Resources Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=202207>

Downloaded On: Oct. 1, 2023 9:26pm

Posted Dec. 21, 2022, set to expire Dec. 31, 2023

In support of the University's mission to be a high quality educational and research institution, the Human Resources team partners with University communities to provide a broad array of programs and services.

Human Resources is committed to providing excellent service as a partner with management in the recruitment and retention of highly qualified diverse staff facilitating positive employee relations training to enhance employee skills, performance and job satisfaction. Human Resources creates and implements programs to increase organizational effectiveness as we design and deliver fair, competitive benefit and compensation programs, and administer payroll services.

Working together in a spirit of continuous improvement and collaboration, the Human Resources team contributes to a progressive and productive work environment that meets the challenges of a changing world.

What You'll Do

The Human Resources Business Partner (HRBP) is a strategic internal consultant to an assigned portfolio of departments, divisions, or schools across the university. Balancing the needs of the client with university policy and guidelines, the HRBP works closely with leadership to identify opportunities to build organizational effectiveness. As a true business partner, the HRBP understands the department/division/school/campus culture, strategic priorities and tactical realities, and introduces HR solutions or initiatives to help move the organization forward.

The HRBP is an employee advocate, management coach, and change agent, leading initiatives pro-actively to support employee engagement and organization development. The HRBP brokers relationships with Tufts Support Services (TSS) and HR Centers of Expertise (COEs) to ensure that the right expertise is engaged in providing a seamless customer experience.

What We're Looking For

Basic Requirements:

- Knowledge and skills as typically acquired by a Bachelor's degree and 5-7 years of related experience
- Solid understanding and demonstrable knowledge of employment laws, employee relations, compensation practices, organizational diagnosis and design, workforce planning, and sourcing
- Experience resourcing people, funding, material, and support to achieve results. Applies knowledge of internal structures, processes, and culture to resourcing efforts
- Strong technology skills. Previous experience working ERP, project management, case management, and other HR administrative systems. Previous experience with Microsoft software suite to include Word, PowerPoint, and Excel

Special Work Schedule Requirements:



Human Resources Business Partner - Human Resources Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=202207>

Downloaded On: Oct. 1, 2023 9:26pm

Posted Dec. 21, 2022, set to expire Dec. 31, 2023

- May require attendance at meetings with clients at varied campus locations.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact