

## HVAC Mechanic, Medford Campus - Facilities Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=202131>

Downloaded On: Oct. 1, 2023 9:42pm

Posted Dec. 22, 2022, set to expire Dec. 31, 2023

<b>Job Title</b>	HVAC Mechanic, Medford Campus - Facilities
<b>Department</b>	Facilities
<b>Institution</b>	Tufts University Medford, Massachusetts
<b>Date Posted</b>	Dec. 22, 2022
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Facilities/Maintenance/Transportation
<b>Job Website</b>	<a href="https://jobs.tufts.edu/jobs/16419?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys">https://jobs.tufts.edu/jobs/16419?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Overview

**This position has a schedule of Monday - Friday, 7am - 3:30pm at one work location.**

The Department of Facilities Services is responsible for the efficient and cost effective operations, maintenance and management of all Tufts University facilities consisting of approximately 5 million square feet of space on three campuses (Somerville/Medford, Grafton, and Boston).

A broad range of services are provided to support the University campuses including: facility maintenance by all trades, capital maintenance, information technology systems for operations (work control, time capture, preventative maintenance), energy and utilities systems, recycling and waste management, event services, residential facilities coordination, grounds maintenance and facility condition assessment and tracking. Facilities Services plays a critical role in planning for the \$30M/year deferred maintenance investment.

Related functions, which require close coordination with this department, are public and environmental health and safety, campus planning and design and construction of capital and deferred maintenance projects including major repairs, renovations and new

## HVAC Mechanic, Medford Campus - Facilities Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=202131>

Downloaded On: Oct. 1, 2023 9:42pm

Posted Dec. 22, 2022, set to expire Dec. 31, 2023

construction.

### What we offer:

Tufts University offers competitive pay and a comprehensive benefits package for full-time eligible employees, which includes but is not limited to: 15 Vacation days annually for weekly paid employees, 14 Paid Holidays per year, 2 Personal days per year, University-Funded Retirement Plan at 5 or 10% covered salary over Social Security Wage Base (vesting period applies), commuter benefits, and tuition remission for eligible staff and their dependents.

**Tufts University does not post pay information at this time. Our Talent Acquisition Team will be happy to share pay details upon request.**

### What You'll Do

Reporting to facilities management, the HVAC Mechanic I is responsible for the diagnosis, maintenance, installation and repair of various types of HVAC, heating and filtering equipment to ensure that such systems are functioning effectively and efficiently.

- The HVAC Mechanic I must have experience installing, troubleshooting, and servicing chillers, package systems and split systems as well as equipment for air conditioning, refrigeration, heating, climate and air quality control systems.
- The HVAC Mechanic I typically works a regular schedule but will be called upon out of hours for emergency repairs, or to provide coverage under circumstances including extreme weather conditions or important campus events.
- This position is considered essential as defined in the Tufts University Employee Handbook.

### What We're Looking For

#### Basic Requirements:

- Minimum of 10 years of relevant experience as a licensed HVAC technician including a minimum of 5 years of current field service experience
- High School diploma or GED
- Certification in EPA/DEP and Universal CFC reclamation.
- Valid US Driver's license.
- Valid Massachusetts Refrigeration Technician License.
- Valid Massachusetts Journeyman Sheet Metal License.
- OSHA 10 card
- Must be able to perform minor plumbing and electrical work (as allowed by code).
- Must be able to read and comprehend blueprints.
- Must have working knowledge of computers in a Windows environment, BAS systems (JCI and Schneider helpful), and Computerized Maintenance Management Systems, (MAXIMO helpful).

## HVAC Mechanic, Medford Campus - Facilities Tufts University

Direct Link: <https://www.AcademicKeys.com/r?job=202131>

Downloaded On: Oct. 1, 2023 9:42pm

Posted Dec. 22, 2022, set to expire Dec. 31, 2023

- Must have effective oral and written communications skills with the ability to read, write and comprehend the English language.
- Must possess solid time management and organizational skills, work well under pressure and juggle multiple tasks effectively prioritizing competing requirements.
- Must be able to work professionally and tactfully with fellow employees, faculty, students and staff deal with difficult people and / or stressful scenarios
- Must maintain a professional appearance at all times and adhere to the University's uniform policy.
- Must be physically able to meet all job requirements.
- Solid time management skills including the ability to multi-task, tactfully deal with unforeseen challenges and people and work well in a team setting with other technicians and trades professionals.
- Required to work indoors and outdoors in potentially cramped space, during inclement weather year round.
- Successful completion of CORI/SORI background and driving background checks.

### **Preferred Qualifications:**

- Associates degree or higher in relevant field
- Valid Massachusetts Journeyman Sheet Metal License.
- Trade or vocational school is strongly preferred
- Proficiency in the use of Maximo CMMS system

### **Special Work Schedule Requirements:**

Flexibility in work schedule required due to campus related emergencies, events occurring nights and weekends and special events such as matriculation and commencement.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**