

Tfaransit Driver II (Job S#84)
Tuskegee University

Direct Link: <https://www.AcademicKeys.com/r?job=166880>

Downloaded On: Dec. 3, 2021 8:40pm

Posted Sep. 9, 2021, set to expire Jan. 9, 2022

Job Title	Tfaransit Driver II (Job S#84)
Department	
Institution	Tuskegee University Tuskegee, Alabama
Date Posted	Sep. 9, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Facilities/Maintenance/Transportation
Job Website	https://www.tuskegee.edu/discover-tu/human-resources/staff-positions/transit-driver-ii-job-s84
Apply By Email	
Job Description	

Transit Driver II (Job S#84)

Posting Date: September 9, 2021

Posting End Date: November 9, 2021

Position: Transit Driver II

Location: Physical Plant

Status: Temporary

Special Qualifications

In keeping with the President's commitment to Tuskegee University Becoming "One Tuskegee", the ideal Transit Driver II will possess the willingness to use their expertise in transforming Tuskegee into a leading 21st century living and learning environment.

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Essential Job Duties and Responsibilities

Assist in operating buses or mini-vans to transport students activities held at and organized through the university and to various appointments and/or errands and special events.

Operates motor vehicles for the university to transport passengers, material, and/or equipment to an intrastate and interstate destination. Some passengers must have access to a wheelchair lift up and down stairs.

Transport Board and trustees to and from airport.

Performs daily bus inspection according to state standards and federal regulations and completes the pre- and post-trip inspection forms.

Sweeps/cleans bus after each trip; assists passengers in loading and unloading of baggage and equipment.

Performs operator maintenance on the university's automobiles and buses by checking gas, oil, battery, radiator levels and tires for proper pressure.

Change light bulbs and/or fuses on buses.

Wash vehicle exteriors using cloths and cleaning compounds.

Make courier runs for the university, as directed by the Transportation supervisor or manager.

Qualifications

A valid driver's license

Valid CPR and First Aid Certification

Able to read schedules, maps and able to follow directions

Minimum of three years' experience as a driver with higher education

Minimum of three years' experience transporting students

Display excellent customer service to students and the general public.

Drive a wheelchair lift vehicle and able to lift a minimum of 30 pounds

High School education

Transport students to scheduled events, various appointments and/or errands

Pass defensive driving course

Ability to read, understand, and speak English clearly

Pass drug test

Salary

Commensurate with education, training and experience



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**The statements contained in this job announcement reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. **

Applications are available at the following link:

<https://www.tuskegee.edu/Content/Uploads/Tuskegee/files/HR/Fillable-TU-EMPLOYMENT-APPLICATION.pdf>

Each applicant, including all current/existing employees, must complete and submit a Tuskegee University employment application, resume/CV, a list of (3) to (5) references (with detailed contact information) and copies of unofficial transcripts (official transcript(s) will be required upon hire). Applicants must meet the minimum qualifications and submit a completed application packet in order to be considered for the position. The University reserves the right not to fill the position in the event of budgetary or operational constraints.

Human Resources Department

Attn: Employment/Recruitment

101 Kresge Center

Tuskegee University

Tuskegee, Alabama 36088

Email Address: employment@tuskegee.edu

Equal Employment Opportunity Employer-Male/Female/Veteran/Disabled

Federal law requires identity and employment eligibility verifications on Form 1-9 within three (3) business days of employment.

Must be able to pass a drug screen and background check.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact