

Maintenance Mechanic I, Grafton - Facilities
Tufts University

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Posted Jul. 26, 2021, set to expire Dec. 6, 2021

Job Title Maintenance Mechanic I, Grafton - Facilities
Department Department of Facilities Services
Institution Tufts University
Grafton, Massachusetts

Date Posted Jul. 26, 2021

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Classified Staff

Academic Field(s) Facilities/Maintenance/Transportation

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Job Description

The schedule for this role is Monday through Friday, 12:00pm to 8:30pm.

The Department of Facilities Services is responsible for the efficient and cost-effective operations, maintenance and management of all Tufts University facilities consisting of approximately 5 million square feet of space on three campuses (Somerville/Medford, Grafton, and Boston).

A broad range of services are provided to support the University campuses including: facility maintenance by all trades, capital maintenance, information technology systems for operations (work control, time capture, preventative maintenance), energy and utilities systems, recycling and waste management, event services, residential facilities coordination, grounds maintenance and facility condition assessment and tracking. Facilities Services plays a critical role in planning for the \$30M/year deferred maintenance investment.

Related functions, which require close coordination with this department, are public and environmental health and safety, planning, design and construction of capital and deferred maintenance projects

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including major repairs, renovation and new construction.

The Maintenance Mechanic I assists with repairs, maintenance and installations, in accordance with diagrams, operations manuals, manufacturer's specifications and management oversight, on a variety of equipment including, but not limited to: refrigeration, air conditioning, electric motors, heating units, motor controllers, waste/supply lines, light commercial furnaces, boilers, burners, intake and exhaust fans, VAV boxes. The Maintenance Mechanic I also does light carpentry work and performs maintenance and repair work not requiring a license on HVAC, Plumbing and electrical systems. He/She routinely uses hand tools, power tools and precision measuring and testing instruments in the performance of his/ her duties. This position is considered essential as defined in the Tufts University Employee Handbook.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact