

Senior Proposal Development Officer
North Carolina A & T State University

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Posted Mar. 12, 2021, set to expire Dec. 10, 2021

Job Title	Senior Proposal Development Officer
Department	AVC of Research Svcs & Project
Institution	North Carolina A & T State University Greensboro, North Carolina
Date Posted	Mar. 12, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Administrative Support/Services
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Job Description

The Senior Proposal Development Officer will advance sponsored funding by assisting the faculty in developing and preparing grant proposals, to include interpretation of sponsors' requirements and editing/refining drafts, with a special focus on communicating technical information, accurately and effectively, for a range of academic disciplines. The Senior Proposal Development Officer will review proposals for coherence, agreement with the University's program directions, and adherence to sponsor guidelines. She/he will also aggressively seek research funding opportunities for faculty and disseminate targeted opportunities in a timely manner to support faculty research programs, and will assist the development of grantsmanship programming. She/he will create and distribute special reports, studies, summaries and analyses, and maintain a current knowledge of grant funding policies, regulations and procedures.

Contact Information



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