

Licensed Practical Nurse
Georgia Southern University

Direct Link: <https://www.AcademicKeys.com/r?job=153600>

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Posted Feb. 3, 2021, set to expire May 19, 2021

Job Title	Licensed Practical Nurse
Department	Nursing
Institution	Georgia Southern University Statesboro, Georgia
Date Posted	Feb. 3, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Health Services
Apply Online Here	https://apptrkr.com/2141527

Apply By Email

Job Description

Licensed Practical Nurse

Job ID: 223816

Location: Statesboro, Georgia

Full/Part Time: Full-Time

Regular/Temporary: Regular

About Us

Join Our Team at Georgia Southern!

Georgia Southern is a dynamic university with three vibrant campuses in Hinesville, Savannah and

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Statesboro serving the communities in Southeast Georgia. As a Carnegie Doctoral/R2 institution, our world-class scholars instruct about 26,000 students in associate's, bachelor's, master's and doctoral level degree programs. Whether you are seeking the charm of a small town, the traditions of a historical/urban destination near the beach or supporting our military service members and their families, Georgia Southern offers its faculty and staff the best of all worlds!

Beyond an ideal location, there is a place for you to work in an exciting environment abounding with opportunities for personal and professional growth. We are steeped in tradition and devoted to academic distinction in teaching, scholarship and service. In 2018 Forbes Magazine listed Georgia Southern, along with 10 other Georgia companies or institutions, as one of America's Best Midsize Employers. Georgia Southern University is passionate about serving our region while preparing our students to be lifelong scholars, leaders, and responsible stewards of their communities and the world.

Department Information

2500101 - General Health Services

Job Summary

Provide general patient care and basic patient education to support Health Services. Assist medical staff to create the most effective and efficient healthcare environment for the University community.

Responsibilities

- * Counsel patients on various health related topics
- * Prepare patients for exam and assist clinician with exam
- * Prepare and perform hearing and vision tests
- * Schedule patient appointments; assist with patient referrals to outside facilities; and assist with notification of follow-up care
- * Maintain medical records
- * Participate in off-site immunization clinics and orientation (SOAR) sessions as needed
- * Enter patient information into the Medical Management Information System
- * Maintain, repair and clean tools, equipment and work areas
- * Provide supporting clerical functions as needed to facilitate patient flow
- * Phone in prescriptions to pharmacies as ordered by the clinician
- * Participate on committees within the department
- * Measure vital signs
- * Maintain confidentiality of all patient medical records
- * Follow all safety and other risk management policies in performance of work
- * Perform other duties as required to support the mission of the University

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- * Administer oral, subcutaneous, intramuscular and intravenous medications as directed by the clinician
- * Initiate chart forms, obtain health histories, and perform assessments
- * Prepare lab request forms and collect specimens including blood as needed
- * Perform EKGs and administer breathing treatments
- * Start and maintain IV fluids
- * Document care and procedures on medical records
- * Clean and sanitize exam rooms and instruments, and restock supplies

Required Qualifications

Educational Requirements

- * High school diploma or equivalent
- * Technical diploma in Practical Nursing

Other Required Qualifications

- * Currently licensed by State of Georgia as Practical Nurse
- * CPR certification

Required Experience

- * One or more years of related work experience

Proposed Salary

\$39,520

Required Documents to Attach

- * Please attach three (3) professional references to the Required Documents to Attach section of your application.

Knowledge, Skills, & Abilities

ABILITIES

- * Exhibit engaging customer service
- * Ability to work well in a diverse environment
- * Ability to assess clinical situations and prioritize care
- * Ability to work independently and collaboratively
- * Proficient with computers and computer applications, including medical management software, Microsoft Office, Google and e-mail

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- * Ability to maintain confidentiality and secure information sensitive in nature
- * Ability to adhere to institutional policies and procedures to obtain goals in support of University's mission for student success

KNOWLEDGE

- * Understanding of procedures and willingness to follow University policies to meet institutional goals
- * Health Insurance Portability and Accountability (HIPAA) Compliant

SKILLS

- * Effective communication (verbal and written), organizational and human relations (including commitment to customer service centered work ethic) skills
- * Demonstrated commitment to equity, diversity and inclusion

Apply Before Date

February 5, 2021

Contact Information

For more information or questions about a job posting, please contact the Department of Human Resources by phone at (912) 478-6947 or by email at

[url=https://apptrkr.com/get_redirect.php?id=2141527&targetURL=mailto:hrservice@georgiasouthern.edu]hrservice@georgiasouthern.edu

For technical support, please call the Shared Services Center at (877) 251-2644 or

[url=https://apptrkr.com/get_redirect.php?id=2141527&targetURL=mailto:oneusgsupport@usg.edu]oneusgsupport@usg.edu

Conditions of Employment

- * Georgia Southern University is a Tobacco and Smoke-Free Community.
- * Successful completion of background investigation and legal authorization to work in the US prior to employment
- * Must be able to perform duties and responsibilities with or without reasonable accommodation
- * Successful completion of urinalysis screening prior to employment
- * Subject to random drug urinalysis screening while employed

Offers of employment are contingent upon completion of background investigation including a criminal background check demonstrating your eligibility for employment with Georgia Southern University, as determined by Georgia Southern University in its sole discretion, confirmation of the credentials and employment history reflected in your application materials and, if applicable, a satisfactory credit check. Applicants may be subject to a pre-employment drug test.

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Offers are made expressly subject to the applicable federal and state laws, to the statutes, rules and regulations of this institution and to the Bylaws and Policies of the Board of Regents (BOR) of the University System of Georgia (USG), which are available for your inspection upon request.

Equal Employment Opportunity

Georgia Southern University provides equal employment opportunities to all employees and applicants for employment without regard to race, color, sex, sexual orientation, gender identity or expression, national origin, religion, age, veteran status, political affiliation, or disability. Individuals in need of reasonable accommodations under the Americans with Disabilities Act to participate in the search process should notify Human Resources: (912) 478-6947.

Other Information

- * Must be able to perform duties and responsibilities with or without reasonable accommodation
- * Required to walk, kneel and stand throughout the day
- * Ability to assist other nursing staff in lifting a patient onto a bed/exam table
- * Possible exposure to chemicals such as disinfectants, cleansers, soaps, etc.
- * Possible exposure to latex, plastic and other materials used for personal protective equipment
- * Exposure to noise and distractions while working multiple tasks within patient care; exposure to unpredictable behaviors
- * Possible exposure to bio-hazardous materials, including pathogens
- * Work generally performed in clinical setting
- * Workweek may occasionally extend beyond 40 hours to evenings and weekends
- * Occasional travel may be required

Background Check

Standard and Education

Other Information

Believing that diversity, equity, and inclusion contribute to excellence in the workplace and to the quality of the University's academic environment, Georgia Southern University is committed to recruiting and retaining diverse faculty and staff to support, promote, and serve a diverse student body and promote Inclusive Excellence. Candidates from historically underrepresented groups, whose work furthers the institution's Inclusive Excellence goals, and who bring to campus varied life experiences, perspectives and backgrounds are especially encouraged to apply.

To apply, visit

[url=https://apptrkr.com/2141527]https://careers.hprod.onehcm.usg.edu/psp/careers/CAREERS/HRMS/c/HRMS



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Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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