

Stewardship Specialist Auburn University

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Posted Dec. 21, 2020, set to expire May 3, 2021

Job Title	Stewardship Specialist
Department	Development HR Employment
Institution	Auburn University Auburn, Alabama
Date Posted	Dec. 21, 2020
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Classified Staff
Academic Field(s)	Institutional Advancement
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Job Description

Reporting to the Director of Donor Relations, the Stewardship Specialist is an integral part of implementing and administering a comprehensive, centralized program that is designed to ensure that donors are properly stewarded and informed in all aspects of donor relations including gift agreements, engagement, recognition, and reporting on the use and impact of their annual and endowed funds. Donor Relations cultivates long-term loyalty and commitment of donors while ensuring Auburn fulfills its fiduciary and stewardship responsibilities to donors. The Stewardship Specialist will execute the gift agreements function of the donor relations process.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.



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Contact

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