

Associate Director, Development Accounting
Auburn University

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Posted Dec. 21, 2020, set to expire May 3, 2021

Job Title	Associate Director, Development Accounting
Department	Development Accounting
Institution	Auburn University Auburn, Alabama
Date Posted	Dec. 21, 2020
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Director
Academic Field(s)	Fiscal Services Counseling Services
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Job Description

Reporting to the Director of Development Accounting, the Associate Director of Development Accounting serves as the principal budget and foundation payments accountant and key compliance resource for IRS gift receipting standards, FASB not-for-profit accounting standards, and CASE gift counting standards for the following entities: Auburn University Office of Development, AU Foundation, and AU Real Estate Foundation.

Directs and provides leadership to three professional staff in the Development Budgeting & Foundation Payment Services unit. At the time of this writing, the Development Office is responsible for a development budget of approximately \$30 million covering 60 different organizations (central and campus constituencies). While responsible for payment and budget services, this position also supports, as directed, the financial accounting and reporting staff. Additionally, the position may also participate in the development, implementation, and monitoring of sound financial policies, internal controls and procedures, as well as coordinating fiscal year-end audits and tax preparation



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engagements, and working with external auditors.

Contact Information

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