

Diversity, Equity and Inclusion Program Coordinator for
the Division of Academic Affairs
Kean University - Union

Direct Link: <https://www.AcademicKeys.com/r?job=149569>

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Posted Nov. 12, 2020, set to expire Mar. 14, 2021

Job Title	Diversity, Equity and Inclusion Program Coordinator for the Division of Academic Affairs
Department	Office of Diversity, Equity and Inclusion
Institution	Kean University - Union Union, New Jersey
Date Posted	Nov. 12, 2020
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coordinator
Academic Field(s)	Student Services
Job Website	https://www.kean.edu/offices/human-resources/employment/staff-positions
Apply By Email	recruitment@kean.edu

Job Description

Reporting to the Executive Director for Diversity, Equity and Inclusion (DEI), the Diversity, Equity and Inclusion (DEI) Program Coordinator is responsible for the identification, planning and implementation of academic affairs programming that values the diversity and perspectives of the Kean University community. The Coordinator will collaborate with other staff and departments within the Division of Academic Affairs, the Division of Student Affairs and across the entire University as appropriate, in developing educational and social programming that fosters a culture of inclusion and respect throughout the university community; and performs related work as required. This position requires travel and a flexible schedule including evening and weekend hours.

Qualifications: Bachelor's degree from an accredited college and one year of professional experience in a position related to DEI initiatives is required. Demonstrated knowledge and experience in one or more of the following areas is preferred: multicultural affairs, diversity and/or social justice education,



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community organizing, event planning, intercultural education, training and academic programming. Candidate must have the ability to promote an inclusive and equitable environment for all students, faculty and staff; in particular with diverse student populations on the basis of ability, age, gender identity, nationality, race, sex, sexual orientation, religion, veteran status, political ideology and other social identities.

Application: Please send cover letter, resume and contact information for three professional references to: Search Committee Chairperson, Office of the Associate Vice President for Employee Relations, by email to DEIjobs@kean.edu. Candidacy review begins immediately and continues until appointment is made. Official transcripts for all degrees and three current letters of recommendation are required prior to the starting date of employment.

Kean University is an Equal Opportunity/Affirmative Action/Veterans/Disability Employer

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Search Committee Chairperson
Office of Diversity, Equity and Inclusion
Kean University - Union

Contact E-mail DEIjobs@kean.edu