

Temporary Certified Medical Office Assistant
North Carolina A & T State University

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Posted Aug. 7, 2020, set to expire Dec. 7, 2020

Job Title	Temporary Certified Medical Office Assistant
Department	Temporary Employment
Institution	North Carolina A & T State University Greensboro, North Carolina
Date Posted	Aug. 7, 2020
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Part-Time/Temporary Staff
Academic Field(s)	Health Services
Job Website	http://jobs.ncat.edu/postings/20710

Apply By Email

Job Description

The Primary Purpose of Position performs basic patient care tasks, supportive counseling and a variety of treatments. Direct patient care duties include physical and personal care, assisting patients with activities of daily living, and performing routine treatments, under the close supervision of a Professional Nurse or Physician. Employees may also clean and maintain the patient care environment, perform routine clerical functions, and transport and move patients. Employees may obtain and record pertinent health information, maintain patient data and reports, and provide information to individuals and families.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.



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