

IT Analyst  
University of Idaho

Direct Link: <https://www.AcademicKeys.com/r?job=144588>

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Posted Jul. 15, 2020, removed Aug. 23, 2020

<b>Job Title</b>	IT Analyst
<b>Department</b>	
<b>Institution</b>	University of Idaho Moscow, Idaho
<b>Date Posted</b>	Jul. 15, 2020
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Classified Staff
<b>Academic Field(s)</b>	Information Technology
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<b>Apply By Email</b>	
<b>Job Description</b>	

University of Idaho

IT Analyst

Location: Moscow

Division/College: Col of Agricultural & Life Sciences

Employee Category: Classified

Pay Range: \$20.46 per hour or higher depending on experience

Full/Part Time: Full Time

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### Position Summary:

CALS Computing Services is a multiple-platform environment supporting the College of Agriculture and Life Sciences campus and Northern Extension. This position will be responsible for the backup of the IT Systems Server Administrator/Manager. They will identify and diagnose server problems and perform troubleshooting and technical support to quickly resolve issues. This position also provides computer technical support and expertise for on and off-campus offices throughout Northern Idaho. The employee's responsibilities include systems analysis, systems administration, and end-user support; providing consultation and technical assistance in resolving IT related problems; assessing and identifying problems, recommending solutions and coordinating the problems resolution; facilitating computer maintenance and repair; utilizing ITS University Employee Devices catalog for purchasing end-user computing devices; assisting in purchasing project/team/department hardware and software utilizing optimal technology, platforms and interfaces; and providing software training. This position will require travel throughout assigned region. The employee will work with a wide range of personalities and skill levels. Position will be responsible for managing teleconferencing and virtual meeting rooms utilizing CALS video assets both on and off campus.

### Minimum Qualifications:

- Education: BS in Information Technology, Computer Science, or other relevant technical discipline OR Associate Degree in Information Technology and/or experience totaling four years. Equivalent experience can be considered in place of degrees.
- Experience installing, configuring and troubleshooting PC hardware and software.
- Experience working with cloud based computing software and storage.
- Experience solving unique, challenging technical problems independently.
- Experience performing data back-up and recovery.
- Experience locating the appropriate learning resources to gain a working knowledge of computer networking, infrastructure, and cybersecurity processes.

### Preferred Qualifications:

- A+ certification or equivalent knowledge and/or experience with PC hardware.

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- Knowledge and/or experience with Windows, Mac, Android and iOS operating systems.
- Ability to install and configure systems and troubleshoot user problems.
- Knowledge and/or experience with selection, installation, configuration, troubleshooting of printers and scanners, both local and on the network.
- Knowledge and/or experience with basic networking, including wiring, wireless networking equipment, network switches, network routers, firewalls, ACLs and network security.
- Knowledge and/or experience with building security and digital key systems.
- Knowledge and/or experience with server installation and administration, such as Windows Server, Linux and VmWare.
- Basic scripting experience. Knowledge of languages such as visual basic, Powershell and Windows batch scripting.
- Ability to write hardware programming or scripts for AV or VC equipment, network equipment, etc.
- Experience operating and troubleshooting audio visual (AV) and video conferencing (VC) systems. Ability to design, specify, purchase, install and configure classroom AV and VC systems.
- Certifications from industry recognized sources are a plus.

Physical Requirements & Working Conditions:

- Ability to lift, carry, and/or otherwise move up to 50 lbs.
- Ability to travel extensively throughout the state.

Posting Number: SP002525P

Posting Date: 07/14/2020

Closing Date:

Open Until Filled: Yes

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**Special Instructions:**

First consideration will be given to those who apply by July 31, 2020. The position will remain open until a suitable applicant pool has been identified.

In addition to the online application and resume, individuals should submit a letter of qualification.

**IMPORTANT:** To be considered, your Letter of Qualification must address EACH of the required qualifications, including pertinent education and/or experience. In addition, to improve your ranking during the evaluation process, address as many of the Preferred Qualifications as possible. Information on a resume will not be accepted as a substitute for submitting a Letter of Qualification.

**Background Check:** Applicants who are selected as final possible candidates must be able to pass a criminal background check.

To apply, please visit: [\[url=https://apptrkr.com/1958490\]](https://apptrkr.com/1958490)jobs.uidaho.edu

**EEO Statement**

University of Idaho is an Equal Opportunity/Affirmative Action/Veterans/Disability Employer.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

University of Idaho

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